PRINT FROM ANYWHERE TO A PRINTER AT THE COMSEWOGUE LIBRARY
AVAILABLE FOR LAPTOPS, TABLETS, & SMARTPHONES

OPTION 1: SEND YOUR PRINT JOB VIA THE CPL PRINT SERVICE WEBSITE

- Go to http://bit.ly/printanywhere
- Choose a printer   • Enter your email   • Browse for a document or enter a web page address

- Click on green button

Please note that you cannot print directly from a website that requires a login
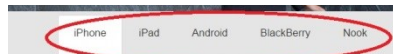
OPTION 2: SEND YOUR PRINT JOB AS AN EMAIL

- Log in to your email account
- Send an email to one of our printers with the document(s) to be printed as an attachment
  - Comsewogue-adbw@printspots.com (Adult black and white)
  - Comsewogue-adcolor@printspots.com (Adult color)
  - Comsewogue-cdbw@printspots.com (Children black and white)

Printouts will be single-sided only

OPTION 3: GET THE APP

- Go to http://printeron.com/apps
- Choose your device
- Follow the instructions
  OR
- Search in your app store for the PrinterOn App

RETRIEVE YOUR PRINT JOB

- Go to the Adult or Children department's print release station
- Use your email address to access your print job(s)
- Follow the instructions

Printing costs:
- Black and white prints are .10 cents per page
- Color prints are .25 cents per page

Please note that all jobs not printed by the end of the day will be cancelled

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