

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
HELD AT THE LIBRARY ON  
OCTOBER 17, 2017

President Spence called the meeting to order at 6:05 P.M.

PRESENT: Trustee McCrary  
Trustee Rossini  
Trustee Spence  
Trustee Wendol  
Director Engelhardt

ABSENT WITH NOTIFICATION:  
Trustee DeStefano

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on September 19, 2017. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report. The Board commended the Director and the staff for an excellent job on the Anniversary Celebration.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to accept the Director's Report dated October 2017. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to accept the Personnel Report dated October 17, 2017. Discussion followed. Approved unanimously.

Trustee Wendol reported that he attended the October 5<sup>th</sup> meeting of the Suffolk Cooperative Library System (SCLS) Board of Trustees at which time he reported on our upcoming anniversary celebration. Trustee Wendol also reported that he attended the SCLS Trustee Workshop and that the Library has received \$45,000 grant.

There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to accept the Financial Reports for the period ending August 31, 2017, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to approve warrant 10/17/1, dated October 17, 2017, in the amount of \$191,870.93. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to accept the payroll and payroll warrants for September 21, 2017 (\$111,456.89) and October 5, 2017 (\$113,301.94). Discussion followed. Approved unanimously.

There were no reports from standing committees.

The Board discussed staff benefits. Further discussion was tabled until next meeting.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the resignations of Michael Bayles (effective October 3, 2017) and Maria Graybosch (effective October 10, 2017) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

Trustee Wendol commented that he noticed several retired employees and former Trustee Diane Hoffmann at the Library's 50<sup>th</sup> Anniversary Celebration.

There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to adjourn the meeting at 7:13 P.M. Approved unanimously.

  
Secretary, Board of Trustees