

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
FEBRUARY 23, 2016

President Gordon called the meeting to order at 6:14 P.M.

PRESENT: Trustee DeStefano
Trustee Gordon
Trustee Meyer
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:

President Gordon conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on January 19, 2016. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Wendol, seconded by Trustee Gordon, to accept the Director's Report dated February 2016. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Gordon, to accept the Personnel Report dated February 23, 2016. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee DeStefano, to accept the 2015 Personnel Sick Leave Report. Discussion followed. Approved unanimously.

Trustee Wendol did not attend the Suffolk Cooperative Library System February Board Meeting and thus had no report.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept the Financial Reports for the period ending December 31, 2015, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Gordon, to approve warrant 2/16/1, dated February 23, 2016, in the amount of \$177,376.34. Discussion followed. Approved unanimously.

MOTION by Trustee Gordon, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for January 28, 2016 (\$128,304.85) and February 11, 2016 (\$100,960.13). Discussion followed. Approved unanimously.

MOTION by Trustee Gordon, seconded by Trustee DeStefano, to accept the salary schedule and benefit recommendations of the Personnel Committee for fiscal year 2016-2017 as presented. Discussion followed. Approved unanimously.

MOTION by Trustee Gordon, seconded by Trustee Meyer, to approve the wire transfer in the amount of \$115,582.13, as required for the closing of the refinancing of DASNY bonds and authorize the Director to execute said wire transfer. Discussion followed. Approved unanimously.

The Director reported that the budget vote/trustee election preparations are on schedule.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to accept the revisions presented to the Comsewogue Public Library's Meeting Room Use Policy. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Gordon, to accept the resignation of Alexandra Mercado (effective February 11, 2016) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Gordon, seconded by Trustee DeStefano, to adopt the proposed budget of \$5,409,347 with \$2,731,812 of that to be raised by taxes for fiscal year 2016-2017. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Gordon, to accept the 2015 NYS Annual Report for Public and Association Libraries as reviewed by the Board. Discussion followed. Approved unanimously.

The Library Board tabled the discussion regarding the Email Acceptable Use Policy.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Gordon, seconded by Trustee Spence, to adjourn the meeting at 7:42 P.M. Approved unanimously.


Secretary, Board of Trustees