

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
JANUARY 19, 2016

President Gordon called the meeting to order at 6:03 P.M.

PRESENT: Trustee DeStefano
Trustee Gordon
Trustee Meyer
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:

President Gordon conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee Meyer, to approve the minutes of the regular meeting held on December 15, 2015. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to accept the Director's Report dated January 2016. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Gordon, to accept the Personnel Report dated January 19, 2016. Discussion followed. Approved unanimously.

Trustee Wendol reported that he attended the last meeting of the Suffolk Cooperative Library System (SCLS) Board of Trustees in January 2016 and that newly elected trustees were sworn in.

There were no questions or statements from the public.

MOTION by Trustee Gordon, seconded by Trustee Meyer, to accept the Financial Reports for the period ending November 30, 2015, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Spence, to approve warrant 1/16/1, dated January 19, 2016, in the amount of \$130,952.99. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Gordon, to accept the payroll and payroll warrants for December 17, 2015 (\$128,398.91), December 31, 2015 (\$106,908.04) and January 14, 2016 (\$92,568.34). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Meyer, seconded by Trustee Gordon, to accept the updated Resolution to Refund the DASNY Debt which corrected the date of the special district meeting authorizing the proposition to November 22, 1993. Discussion followed. Approved unanimously.

The Director reported on the budget vote/trustee election preparations, indicating that the library need not make any process changes, even in light of recent legislation prohibiting use of voting machines, as the library's paper ballot process remains permissible.

MOTION by Trustee Gordon, seconded by Trustee Meyer, to accept the resignation of Matthew Curry (effective December 30, 2015) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to accept the resignation of Victoria Szempruch (effective December 30, 2015) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Wendol, to accept the resignation of Christina Torres (effective December 26, 2015) with thanks for services rendered. Discussion followed. Approved unanimously.

The Director reviewed with the Board the draft of the updated Facilities Report prepared by John Tanzi, Architect.

The Library Board tabled the Meeting Room Use Policy review.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee. The next regular meeting of the Board of Trustees will be Tuesday, February 23, 2016.

There were no questions or statements from the public.

MOTION by Trustee Gordon, seconded by Trustee Meyer, to adjourn the meeting at 7:03 P.M. Approved unanimously.


Secretary, Board of Trustees