

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
HELD AT THE LIBRARY ON  
MAY 17, 2016

President Gordon called the meeting to order at 6:00 P.M.

PRESENT: Trustee DeStefano  
Trustee Gordon  
Trustee Meyer  
Trustee Spence  
Trustee Wendol  
Director Engelhardt

ABSENT WITH NOTIFICATION:

ALSO PRESENT: Member of the public

President Gordon conducted the Pledge of Allegiance.

MOTION by Trustee Gordon, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on April 19, 2016. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept the Director's Report dated May 2016. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to accept the Personnel Report dated May 17, 2016. Discussion followed. Approved unanimously.

The Director reported that the residents of Miller Place School District and Mount Sinai School District are voting on the propositions to continue library services for 2016-2017. The voting is being held at the school districts' annual budget votes, on May 17, 2016.

RESOLVED, that the Library Board, upon the passing of the Miller Place School District and/or Mount Sinai School District proposition(s) for continued library services for 2016-2017, authorizes Library Board President Gordon to execute the corresponding Library Services Agreement(s), to be formally adopted by the Board of Trustees at its June meeting.

MOTION by Trustee Meyer, seconded by Trustee DeStefano, to accept the Library Services Resolution. Discussion followed. Approved unanimously.

Trustee Wendol reported that he attended the May 4<sup>th</sup> Suffolk Cooperative Library System (SCLS) Board Meeting and that the SCLS financial audit report for fiscal year 2015 was presented.

There were statements made from a member of the public during this period for public expression.

MOTION by Trustee Spence, seconded by Trustee Gordon, to accept the Financial Reports for the period ending March 31, 2016, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Gordon, seconded by Trustee DeStefano, to approve warrant 5/16/1, dated May 17, 2016, in the amount of \$118,859.60. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Meyer, to accept the payroll and payroll warrants for April 21, 2016 (\$99,105.16) and May 5, 2016 (\$107,557.31). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Wendol, seconded by Trustee Meyer, to approve, in accordance with the requirements of the Town of Brookhaven Local Law #7 of 2014 and of Part 1228 of Title 19 of the Codes, Rules, and Regulations of the State of New York, the purchase and installation by Tyco Simplex Grinnell, under New York State Office of Government Services Contract, of a Carbon Monoxide Detection System, including necessary upgrading of fire panel, cost not to exceed \$28,500, to be funded through the Capital Improvement Fund. Discussion followed. Approved unanimously.

Other: Trustee Wendol updated the Board of the zone change proposal regarding the 4.65 acres of property across from the Library. Trustee Wendol also suggested that each of the four editions of the Library Newsletter be printed in a different color. Discussion followed. The Director will proceed with the recommendation.

MOTION by Trustee Gordon, seconded by Trustee Spence, to accept the resignation of Alison Mirabella (effective March 10, 2016) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public during the second period for public expression.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to adjourn the meeting at 6:43 P.M. Approved unanimously.

  
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Secretary, Board of Trustees