

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
DECEMBER 20, 2016

President Meyer called the meeting to order at 6:02 P.M.

PRESENT: Trustee DeStefano
Trustee Meyer
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee McCrary

President Meyer conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee Meyer, to approve the minutes of the regular meeting held on November 15, 2016. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to accept the Director's Report dated December 2016. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Meyer, to accept the Personnel Report dated December 20, 2016. Discussion followed. Approved unanimously.

Trustee Wendol reported that he attended the December 7th meeting of the Suffolk Cooperative Library System (SCLS) Board of Trustees. The 2017 SCLS Budget was approved by member libraries. At the Annual Meeting, a presentation was made on drone technology.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to accept the Financial Reports for the period ending October 31, 2016, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Spence, to approve warrant 12/16/1, dated December 20, 2016, in the amount of \$151,472.46. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for November 17, 2016 (\$99,633.59), December 1, 2016 (\$104,373.50) and December 15, 2016 (\$100,437.64). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to set the date and time of the Library Budget Vote and Trustee Election as Tuesday, April 4, 2017, from 9:30 AM to 9:00 PM. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept the disposal of the obsolete or damaged beyond repair equipment in accordance with the attached. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to approve the resignation of Deniz Yildirim (effective November 23, 2016). Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee Wendol, to designate Kevin Spence as the replacement for Edward Wendol for the 2017 Personnel Committee meeting. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Spence, to enter Executive Session to discuss a personnel matter concerning a particular employee. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to exit Executive Session and return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Meyer, seconded by Trustee DeStefano, to adjourn the meeting at 6:54 P.M. Approved unanimously.



Secretary, Board of Trustees