



Comsewogue Public Library

Program Fee Policy

Adult Services Department hands-on classes that require materials such as, but not limited to, crafts and hands-on cooking will require a materials fee which covers patron payment for the materials used in the classes. These payments offset the overall cost to the community and allow the library to offer classes that would otherwise be cost-prohibitive. The fee, payable to the library, will be determined by the programmer upon booking (material indicated on Program Contract) and can be paid by a patron when registering or within three days of Program registration. The library has the right to cancel a patron's registration if they fail to pay within three days of registration. The materials fee is non-refundable and non-transferable. The library will, when possible, hold non-perishable materials for seven days (beginning the day after the class) for registrants who miss a class.

Board Approved - November 21, 2017

Revised & Board adopted – September 20, 2022