

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
HELD AT THE LIBRARY ON  
NOVEMBER 21, 2017

President Spence called the meeting to order at 6:05 P.M.

PRESENT: Trustee DeStefano  
Trustee McCrary  
Trustee Rossini  
Trustee Spence  
Director Engelhardt

ABSENT WITH NOTIFICATION:  
Trustee Wendol

GUESTS: Library Auditors Donald Hoffmann and Richard Coffey, Cullen & Danowski, LLP

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee McCrary, seconded by Trustee Spence, to advance to section L-1 of the agenda (Annual Financial Statement & Audit 2016/17 - Presentation). Discussion followed. Approved unanimously.

Library Auditors left after Mr. Hoffmann's presentation and discussion with the Board.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the Annual Financial Statement and Audit as prepared and presented by Donald Hoffmann, CPA of Cullen & Danowski, LLP, for fiscal year ending June 30, 2017. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on October 17, 2017. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the Director's Report dated November 2017. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to accept the Personnel Report dated November 21, 2017. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the Financial Reports for the period ending September 30, 2017, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to approve warrant 11/17/1, dated November 21, 2017, in the amount of \$491,827.68. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to accept the payroll and payroll warrants for October 19, 2017 (\$104,364.40), November 2, 2017 (\$100,024.29) and November 16, 2017 (\$111,599.37). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee Spence, seconded by Trustee McCrary, to cast the votes to elect a trustee to represent Town of Brookhaven on the SCLS board. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee McCrary, to approve the proposed 2018 Budget of the Suffolk Cooperative Library System, dated November 1, 2017 and approved by SCLS Board of Trustees. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to approve the Comsewogue Public Library Program Fee Policy. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to opt out of NYS Paid Family Leave. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to adjourn the meeting at 7:29 P.M. Approved unanimously.



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Secretary, Board of Trustees