

TEEN VOLUNTEER RULES AND REGULATIONS

As a Teen Volunteer, I agree to:

- Conduct myself in an appropriate manner at all times—
 - As a Teen Volunteer, you will be a role model to the youth you are working with. Keep this in mind when you are interacting with participants and staff.
- Interact with youth in a safe way—
 - Understand that for safety and comfort reasons, you must abide by the “keep your hands to yourself” policy.
- Be on time for all scheduled sessions—
 - If you are unable to attend a scheduled session, please call the library at #631-928-1212 and ask to speak with a Librarian in the Children’s & Teen Department.
- Keep all conversations professional and appropriate—
 - Remember that you are always within earshot of youth. Please use appropriate language and save conversations about topics not directly related to your position for “off duty” hours.
- Respect the privacy of the youth I am serving—
 - Names/Details of youth should not be discussed outside of the library.
- Alert a staff member about any problems with youth that may arise
- Dress appropriately for a position working with youth
- Refrain from using cell phones and other handheld devices while participating in scheduled sessions



2019 TEEN VOLUNTEER

I understand that I will be removed from my volunteer position if any guidelines are not met.

Teen Volunteer Name (Please Print)

Teen Volunteer Signature

Date

Parent/Guardian Signature

Date

*Please return this form to the Children’s & Teen Department prior to your librarian buddies assignment.