

COMSEWOGUE PUBLIC LIBRARY
Contest Eligibility and Procedures Policy

Contest Eligibility

Library Contest Eligibility is as follows:

- Library members, library employees and library trustees are eligible to participate in library-sponsored contests (raffle, merit-based, etc.) provided they have fulfilled all participation requirements of said contests and/or competitions.
- Relatives residing in employees' and trustees' households are eligible to participate under the above-outlined terms.

Contest Procedures

Raffle contests will be conducted as follows:

- All raffle entries will be placed in a sealed collection container
- Collection containers will remain sealed for the duration of the contest
- Collection containers will be housed in a public area, visible to public
- The collection container will be unsealed in public view and the winning entry will be randomly drawn from the container by the Library Director or, in the Director's absence, by a Department Head. The winning entry will immediately be announced publicly.

Judging of Competition:

- No contest judge shall have entered the competition or have a relative entered in the competition.

Board approved 7/17/18