

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
JUNE 19, 2018

President Spence called the meeting to order at 6:00 P.M.

PRESENT: Trustee DeStefano
Trustee McCrary
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee Rossini

President Spence conducted the Pledge of Allegiance.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on May 15, 2018. Discussion followed. Approved unanimously.

There was no correspondence for the Library Board.

The Director presented her monthly report.

MOTION by Trustee Wendol, seconded by Trustee McCrary, to accept the Director's Report dated June 2018. Discussion followed. Approved unanimously.

The Library Director reported that on May 15, 2018, the residents of the Miller Place and Mount Sinai School districts voted to continue the Library service contracts for 2018-2019.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to adopt the 2018-2019 Library Services Agreements between Comsewogue Public Library, Port Jefferson Free Library, Miller Place School District and Mount Sinai School District. Discussion followed. Approved unanimously.

Trustee Wendol reported that he attended the June 6th Suffolk Cooperative Library System (SCLS) Board of Trustees meeting and reported that there are LED grants available through New York State. He also reported that SCLS will be continuing with solar panels with the next project being a "solar parking lot".

There were no questions or statements from the public.

MOTION by Trustee Wendol, seconded by Trustee Spence, to accept the Financial Reports for the period ending April 30, 2018, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to approve warrant 6/18/1, dated June 19, 2018, in the amount of \$169,459.68. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for May 17, 2018 (\$100,903.41), May 31, 2018 (\$116,628.81) and June 14, 2018 (\$100,466.05). Discussion followed. Approved unanimously.

There were no reports from standing committees.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to approve the revision to the Comsewogue Public Library Termination of Employment Policy. Discussion followed. Three in favor, one abstention. MOTION is approved.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to accept the disposal of the obsolete or damaged beyond repair equipment in accordance with the attached. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Wendol, to accept the budget transfers in the amount of \$49,650.00 for fiscal year 2017-2018, as detailed on the attachment. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee McCrary, to adjourn the meeting at 7:11 P.M. Approved unanimously.


Secretary, Board of Trustees