

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
HELD AT THE LIBRARY ON
SEPTEMBER 17, 2019

President Wendol called the meeting to order at 6:00 P.M.

PRESENT: Trustee DeStefano
Trustee McCrary
Trustee Rossini
Trustee Spence
Trustee Wendol
Director Engelhardt

ABSENT WITH NOTIFICATION:

GUEST: Joseph Romeo, Jr., Library Insurance Agent

President Wendol conducted the Pledge of Allegiance.

MOTION by Trustee McCrary, seconded by Trustee DeStefano, to move into Executive Session to discuss matters relating to the suspension of membership privileges of a particular individual. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee DeStefano, to end Executive Session and return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Wendol, seconded by Trustee Rossini, to authorize the Library Director to seek counsel and request a reply letter be sent in response to correspondence received from a particular library member. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to advance to section L-1 of the agenda (Review of Library Insurance). Discussion followed. Approved unanimously.

Joe Romeo, the Library's insurance agent, attended the meeting in order to review the Library's insurance coverage with the Library Board. Mr. Romeo departed after his presentation.

MOTION by Trustee Rossini, seconded by Trustee Spence, to return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to approve the minutes of the regular meeting held on August 20, 2019. Discussion followed. Approved unanimously.

The Board reviewed all correspondence received.

The Director presented her monthly report.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to accept the Director's Report dated September 2019. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to accept the Personnel Report dated September 17, 2019. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to accept the revised Financial Reports for the period ending June 30, 2019, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to accept the Financial Reports for the period ending July 31, 2019, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to approve warrant 9/19/1, dated September 17, 2019, in the amount of \$250,073.15. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to accept the payroll and payroll warrants for August 22, 2019 (\$113,847.11) and September 5, 2019 (\$125,751.64). Discussion followed. Approved unanimously.

There were no reports from standing committees.

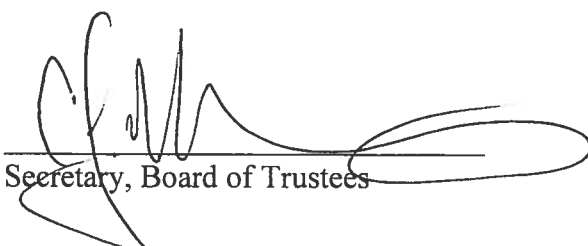
MOTION by Trustee DeStefano, seconded by Trustee Spence, to approve the resignations of Sarah Froese (effective August 31, 2019) and James Kosciuk (effective September 4, 2019) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to award the contract for the Parking Lot Resealing and Striping Project to A & L Blacktop Sealcoating Inc., for the Base Quote amount of \$11,850.00. This project is not to exceed \$12,850 and is to be funded by the Capital Improvement Fund assignment and will increase the 2019-2020 operating budget by the same amount. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to adjourn the meeting at 7:23 P.M. Approved unanimously.


Secretary, Board of Trustees