



Comsewogue Public Library

Where Many Paths Meet

ANNUAL REPORT TO THE COMMUNITY

Throughout the challenging time experienced since early 2020, your public Library's administration and staff have worked diligently using skills, creativity, and determination to keep services going and information flowing. You met us online, then curbside, and finally back inside the Library again. Thank you for your patience, flexibility, and cooperation.

We've learned so much from this experience! Some of the new ways of doing things will remain – like Curbside Pickup, which offers convenient, touchless pickup to all our members. We've also expanded our commitment to online, downloadable and streaming services so you can enjoy quality content from wherever you are. (The Library's OverDrive eBook and audiobook checkouts increased 34% in 2020 compared to 2019!) The Library has books, movies, video games, hotspots, museum passes, discount tickets and more, so visit us in-person when the time is right.

Keep learning and growing with us! With the warm seasons nearly here, we're counting on our community to continue to help us develop, roll out and evaluate a new version of our hybrid service program – one that offers options that serve everyone while ensuring health and safety – with virtual, inside the Library, and outdoor environments. Your feedback is critical to our ongoing success, so please send your comments and suggestions to me at: debbie@cplib.org.

Debra Engelhardt
Library Director

The Year at a Glance:

2020	
March	Library operation goes virtual
June	<i>Curbside Pickup Services</i> launched
July	Library reopens to public with limited operating schedule
August	Library resumes regular operating schedule; helps community in <i>Tropical Storm Isaias</i> aftermath
September	Library partners to promote Census 2020 participation
October	Library receives <i>Green Business Partnership Certification</i> , participates in <i>Great Give Back</i>
2021	
January	Library goes "fine free"
February	<i>Little Free Pantry</i> launched
Coming Soon:	
Spring	Outdoor Events, Seed Library
Summer	Boiler replacement

ANNUAL BUDGET VOTE / TRUSTEE ELECTION

Tuesday, April 6, 2021

See inside for more information

LIBRARY BOARD OF TRUSTEES

Corinne DeStefano..... President
 Christopher McCrary..... Vice President
 John Rossini..... Secretary
 Kevin Spence..... Fiscal Officer
 Lisa Olson..... Trustee
 Debra L. Engelhardt..... Library Director
 (631) 928-1212, ext. 112

BUILDING HOURS
 Monday – Thursday • 9:30 AM – 9:00 PM
 Friday – Saturday • 9:30 AM – 5:00 PM
 Sundays (Oct. – Mid-May) • 12:00 PM – 4:00 PM

ONLINE at www.cplib.org

COMSEWOGUE PUBLIC LIBRARY

170 Terryville Road
 Port Jefferson Station, NY 11776
 (631) 928-1212
www.cplib.org



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ANNUAL REPORT AND ANNUAL BUDGET VOTE / TRUSTEE ELECTION INFORMATION

**COMSEWOGUE PUBLIC LIBRARY
PROPOSED 2021-2022 OPERATING BUDGET¹**

The Library's proposed budget does not pierce the tax cap. A district-wide total tax levy increase of \$86,798 is proposed.

Staff:	\$2,986,092
Professional and Support Staff	
Mandated Expenses, Staff Expenses:	1,482,750
NYS Retirement, Employee Insurance, Social Security, Unemployment & Worker's Compensation Insurance	
Library Materials and Programs:	574,700
Adult, Children's and Teen Print & Digital Lending and Reference Collections, "Other Things" Library ² , Courses, Workshops & Events	
Library Operations:	293,462
Circulation & Security Systems & Services, Supplies, Furniture & Equipment, Computer Hardware & Software, Library System Membership	
Building Expenses:	393,450
Utilities, Telecommunications, Cartage, Snow Removal, Equipment & Building Maintenance & Repair, Library Insurance & Equipment Rental	
Administrative Expenses:	150,500
Audit, Legal, Printing, Postage, Annual Library Election/Vote, Conference/Training, Memberships	
Capital Improvement Bond Debt Service: ³	293,138
NYS Dormitory Authority Payment including Principal, Interest & Administrative fees	
Total Proposed Operating Budget:	\$6,174,092
Less Anticipated Revenue	2,786,059
Less Assigned Fund Balance	324,640

AMOUNT TO BE RAISED BY TAXATION \$3,063,393

It is estimated that with the adoption of this budget, the Library's tax rate will increase approximately .37¢, from \$13.389 to \$13.757 per \$100.00 of the current estimate of assessed valuation of your home. This represents a 2.75% tax levy increase, below the Library's allowable tax levy increase limit of 2.82%.

¹More detailed proposed operating budget and candidate information available online at www.cplib.org and at the Library

²Lending of non-traditional items, ex. mobile hotspots, museum passes and cake pans

³Bond payment represents the amount due in the 2021-2022 fiscal year to repay a 1993 voter-approved capital improvement bond that was last refinanced in 2016 and is scheduled to be paid in full in 2024.

The 2021-2022 proposed operating budget ensures the Library continues to provide a high quality service program. With sound fiscal management and contract revenue from library services provided to Mount Sinai and Miller Place School District residents, the proposed estimated library tax rate involves an increase of approximately 37¢ per \$100 of your home's assessed valuation.

**How to Determine
Your Household's Proposed Library Tax**
(Based on the most recent data at time of printing)

**Proposed Tax =
(Home's Assessed Value x Tax Rate per \$100) ÷ 100**

**2021-2022 Proposed Estimated Tax Rate per \$100 =
\$13.757**

For a Home Assessed at:	Proposed Estimated Annual Cost for Library Services:	Estimated Annual Increase:
\$2,500	\$343.93	\$9.20
\$3,000	\$412.71	\$11.04
\$4,000	\$550.28	\$14.72

**BUDGET VOTE / TRUSTEE ELECTION
INFORMATION**

For Comsewogue School District Residents

VOTING

Tuesday, April 6, 2021, from 9:30 AM to 9:00 PM, at the Comsewogue Public Library.

Voting will be for the following purposes: To vote on the amount to be raised by taxation and to elect one trustee (5 year term).¹

A Budget Information Hearing will be held at 6:00 pm on March 23, 2021 at the Comsewogue Public Library.

If you are unable to vote in person and would like to apply for an absentee ballot, visit our website for the application or call 928-1212, ext. 123.

Who Can Vote

1. At least 18 years of age.
2. Citizens of the United States.
3. Residents of the Comsewogue School District for at least thirty days preceding the vote.
4. Registered to vote (you are registered to vote if you have voted within the last four years in a general, school or library election).