

Comsewogue Public Library

170 Terryville Road, Port Jefferson Station, New York 11776

hr@cplib.org

Phone: 631/928-1212

Fax: 631/928-6307

NOTICE OF POSITION

Position: Part-Time Guard
Date Posted: January 12, 2022
Starting Date: Immediate

Description of Duties:

- Maintain a safe environment for public and staff
- Patrol building and grounds
- Ability to courteously and productively work with public and staff
- Ability to professionally address altercations
- Ability to prepare incident reports
- Prepare building for closing
- Evacuation of building if needed
- Support Library goals related to sustainability

Requirements:

- New York State Driver's License
- New York State Security License (License must be maintained during employment)
- CPR, AED, and Narcan Training (Training must be maintained during employment)

Hours: Saturdays, 9am-5pm, and occasional weekday evenings

Salary: \$19.50 per hr

To apply: Submit your application to hr@cplib.org or fax to 631-928-6307. Applications are available at the Library and on the Library website, www.cplib.org, under "Jobs".

Only candidates selected for further consideration will be contacted. Special consideration may be given to candidates who are residents of this jurisdiction.

The Comsewogue Public Library does not discriminate in employment or the provision of services.



**Comsewogue
Public Library**

Where Many Paths Meet