

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
APRIL 19, 2022

President DeStefano called the meeting to order at 6:02 p.m.

PRESENT: Trustee DeStefano
Trustee Olson
Trustee Rossini
Trustee McCrary
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee Spence

President DeStefano conducted the Pledge of Allegiance.

MOTION by Trustee Olsen, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on March 15, 2022. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Director's Report dated April 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to accept the Personnel Report dated April 19, 2022. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Financial Reports for the period ending February 28, 2022, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to approve warrant 4/22/1, dated April 19, 2022, in the amount of \$172,672.05. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the payroll and payroll warrants for March 17, 2022 (\$109,005.88), March 31, 2022 (\$126,458.00) and April 14, 2022 (\$110,671.95). Discussion followed. Approved unanimously.

The Board reviewed the results of the Library Budget Vote and Trustee Election for 2022-2023. The results were as follows:

Adoption of the 2022-2023 Annual Library Budget

Yes – 141 No – 28 Void – 0 Blank - 0 Total – 169

Annual Election of Library Board Trustee – Lisa Olson

Yes – 160 Write-in – 2 Void – 0 Blank – 7 Total – 169

MOTION by Trustee DeStefano, seconded by Trustee McCrary, to accept the resignations of Lynn Logan (effective March 31, 2022) and Shannon Harrison (effective April 15, 2022) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to approve the parental leave of absence of Mary O'Connor, effective March 30, 2022 to May 24, 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to reaffirm the *Public Relations and Publicity Policy*. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to reaffirm the *Service Animal Policy*. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to reaffirm the *Social Media Policy*. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to adopt the revised *Employee Social Networking Policy*. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to adopt the revised *Security Camera Policy*. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

MOTION by Trustee Rossini, seconded by Trustee Olson, to change the date of the next meeting of the Board of Trustees to 6:00 pm on Tuesday, May 24, 2022. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to adjourn the meeting at 6:54 P.M.
Approved unanimously.



Secretary, Board of Trustees