

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
AUGUST 16, 2022

President McCrary called the meeting to order at 6:03 p.m.

PRESENT: Trustee DeStefano
Trustee McCrary
Trustee Olson
Trustee Spence
Director Engelhardt

ABSENT WITH NOTIFICATION:

Trustee Rossini

President McCrary conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee McCrary, to approve the minutes of the Organizational Meeting held on July 19, 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve the minutes of the regular meeting held on July 19, 2022. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the Director's Report dated August 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to accept the Personnel Report dated August 16, 2022. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the Financial Reports for the periods ending June 30, 2022, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to approve warrant 8/22/1, dated August 16, 2022, in the amount of \$168,074.20. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the payroll and payroll warrants for July 21, 2022 (\$122,172.64) and August 4, 2022 (\$130,946.83). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to adopt the revised Health Emergency Policy (formerly Catastrophic Leave Policy). Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the Letter of Intent to Retire, under the provisions previously approved for the 2022-23 Retirement Incentive, for Deborah Olsen, effective retirement date October 28, 2022. The Board offers its thanks for the many years of dedicated service. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the Notice of Intent to Resign, under the provisions previously approved for the 2022-23 Voluntary Separation Incentive, for Madelyn Haussner, effective December 22, 2022. The Board offers its thanks for the many years of dedicated service. Discussion followed. Approved unanimously.

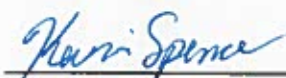
MOTION by Trustee Spence seconded by Trustee DeStefano, to approve the resignations of Katharine Bear (effective July 28, 2022), Alexandria DiGiovanna (effective July 28, 2022) and Karen Neary (effective August 5, 2022) with thanks for services rendered. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to adopt the revised Credit Card Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Olson, to adjourn the meeting at 6:54 P.M. Approved unanimously.



Secretary, Board of Trustees