

Unapproved Draft
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
NOVEMBER 15, 2022

Vice President Rossini called the meeting to order at 6:00 p.m.

PRESENT: Trustee DeStefano
Trustee Olson
Trustee Rossini
Assistant Director Malchiodi

ABSENT WITH NOTIFICATION:
Trustee McCrary
Trustee Spence
Director Engelhardt

Vice President Rossini conducted the Pledge of Allegiance.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to approve the minutes of the regular meeting held on October 18, 2022. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the Director's Report dated November 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to accept the Personnel Report dated November 15, 2022. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the Financial Reports for the periods ending September 30, 2022, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to approve warrant 11/22/1, dated November 15, 2022, in the amount of \$154,410.24. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the payroll and payroll warrants for October 27, 2022 (\$123,994.51) and November 10, 2022 (\$198,461.70) Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to approve the SCLS 2023 Budget. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to approve the SCLS Resource Sharing Code Amendment. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to approve the medical leave request pursuant to the Family Medical Leave Act (FMLA) of Nicole Cortes, effective October 8, 2022 to September 1, 2023 and Lisa Randall, effective October 28, 2022 to January 21, 2023. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to approve the resignation of Deborah Olsen, effective October 27, 2022 with thanks to services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Spence, to adjourn the meeting at 6:20 P.M. Approved unanimously.

Secretary, Board of Trustees