

**Unapproved Draft**  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
DECEMBER 20, 2022

President McCrary called the meeting to order at 6:16 p.m.

PRESENT: Trustee McCrary  
Trustee Olson  
Trustee Spence  
Director Engelhardt

ABSENT WITH NOTIFICATION:  
Trustee Rossini  
Trustee DeStefano

President McCrary conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve the minutes of the regular meeting held on November 15, 2022. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the Director's Report dated December 2022. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the Personnel Report dated December 20, 2022. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the Financial Reports for the periods ending October 31, 2022, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Spence, to approve warrant 12/22/1, dated December 20, 2022, in the amount of \$582,324.14. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the payroll and payroll warrants for November 23, 2022 (\$122,370.81) and December 8, 2022 (\$134,346.63). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Olson, seconded by Trustee Spence, to set the Library Budget Vote and Trustee Election, Tuesday, April 4, 2023, from 9:30 AM to 9:00 PM. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the resignations of Kristen Ahearn (effective December 4, 2022) and Natalie Metcalf (effective December 5, 2022), with thanks to services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Olson, to adjourn the meeting at 6:50 P.M. Approved unanimously.

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Secretary, Board of Trustees