

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
JUNE 20, 2023

President McCrary called the meeting to order at 6:01 p.m.

PRESENT: Trustee Olson  
Trustee Spence  
Trustee McCrary  
Trustee Rossini  
Director Engelhardt

ABSENT WITH NOTIFICATION:  
Trustee DeStefano

President McCrary conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve the minutes of the regular meeting held on May 16, 2023. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Director's Report dated June 2023. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the Personnel Report dated June 20, 2023. Discussion followed. Approved unanimously.

The Library Director reported that on May 16, 2023, the residents of Miller Place and Mount Sinai School Districts voted to continue the Library service contracts for 2023-2024.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adopt the 2023-2024 Library Services Agreements between Comsewogue Public Library, Port Jefferson Free Library, Miller Place School District and Mount Sinai School District and authorize Library Board President McCrary to execute the corresponding Library Services Agreements. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Financial Reports for the period ending April 30, 2023, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to approve warrant 06/23/1, dated June 20, 2023, in the amount of \$307,327.19. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to accept the payroll and payroll warrants for May 25, 2023 (\$123,086.87) and June 08, 2023 (\$122,344.10). Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, that Pursuant to the June 21, 2022 Board Motion authorizing the Boiler Replacement Project, the Board authorizes the \$304,160.55 increase to the 2022/2023 operating budget to budget line (4403) Furniture & Equipment. The Board further authorizes the transfer of \$304,160.55 from the Capital Improvement Fund to the general operating account. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to adopt the revised Investment Policy. Discussion followed. Approve unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the budget transfers in the amount of \$90,023.00 for fiscal year 2022-2023 as detailed on the attachment. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the resignation of Maria Doran (effective May 26, 2023) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Rossini, seconded by Trustee Olson, to adjourn the meeting at 6:40 P.M. Approved unanimously.

  
Secretary, Board of Trustees