



# Comsewogue Public Library

*Where Many Paths Meet*

170 Terryville Road, Port Jefferson Station, NY 11776 Phone: 631-928-1212

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## Notice of Position

**Position:** Custodial Worker

**Date Posted:** October 27, 2023

We invite you to apply for an opportunity to join our motivated team in a warm and welcoming environment. At Comsewogue we put an emphasis on training and we support each other in our day-to-day tasks. We're looking for someone who wants to share our interest in connecting with our patrons and making a positive contribution to our community.

### **Qualifications & Requirements:**

- High School Diploma or equivalent & 1 year of custodial experience, preferably in a public setting
- Physical condition consistent with the demands of the position
- Knowledge of library terminology, policies, procedures and cleaning methods and equipment involved in custodial work
- Ability to follow written and oral instructions
- Ability to make sustainability-conscious workplace decisions
- Ability to adapt to a constantly changing environment/ability to multitask
- Provide equitable delivery of library services to all people
- Excellent interpersonal and customer service skills including a positive and approachable demeanor
- Flexibility to work a variety of hours

### **Hours:**

16-20 hours per week, including afternoon, evening and weekend shifts

### **Rate:**

\$19.30 per hour

Submit your application in person, email to [hr@cplib.org](mailto:hr@cplib.org) or fax 631-928-6307. Applications are available at the circulation desk and on the library's website by clicking on **JOBS**, at the bottom of the page. **Only candidates selected for further consideration will be contacted.**

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*The Comsewogue Public Library does not discriminate in employment or the provision of services. The Library's Equal Employment Opportunity Policy is found at: <https://www.cplib.org/about/documents/>. The Library is committed to proactive, fair, legal recruitment processes and practices carried out in a professional and welcoming manner. The Library is committed to reducing its impact on the environment.*