



Comsewogue Public Library

Where Many Paths Meet

170 Terryville Road, Port Jefferson Station, NY 11776 Phone: 631-928-1212

Notice of Position

Position: Custodial Worker

Date Posted: November 19, 2025

We invite you to apply for an opportunity to join our motivated team in a warm and welcoming environment. At Comsewogue we put an emphasis on training, and we support each other in our day-to-day tasks. We're looking for someone who shares our commitment to serving our patrons, making a positive and sustainable contribution to our community.

Duties & Responsibilities (included, but not limited to):

- Daily maintenance of the library's interior includes; cleaning restrooms, vacuuming, dusting, refilling hand sanitizer, toilet paper, emptying garbage, containers, etc.
- Daily maintenance of library's exterior grounds, including debris pick up, glass clean up, etc.
- Assisting with setups of Library programs as needed

Requirements:

- High school diploma or equivalent
- The ability to follow written and oral instructions
- The ability to relate to supervisors, staff members, and the public in a professional manner
- Physical ability to lift heavy boxes (50 lbs. or more) and equipment, climb a ladder, etc.
- Flexibility to work a variety of hours

Ideal Candidates Would Have:

- 1 year of custodial experience, preferably in a public setting
- The ability to work independently with minimal supervision
- Working knowledge of materials, methods and equipment used in custodial work

Hours: 16-20 hours per week

Rate: \$20.08 per hour

Applications are available at the circulation desk and on the library's website under **JOBS**. Submit your application in person, email to hr@cplib.org or fax to 631-928-6307. *Preference may be given to candidates who are residents of the Library service districts.*

Only candidates selected for further consideration will be contacted.

The Comsewogue Public Library does not discriminate in employment or the provision of services. The Library's Equal Employment Opportunity Policy is found at: <https://www.cplib.org/about/documents/>. The Library is committed to proactive, fair, legal recruitment processes and practices carried out in a professional and welcoming manner. The Library is committed to reducing its impact on the environment.