

COMSEWOGUE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 21, 2025

A G E N D A

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF MINUTES
- D. CORRESPONDENCE
- E. DIRECTOR'S REPORT
 - 1. DIRECTOR'S REPORT
 - 2. PERSONNEL REPORT
 - 3. OTHER
- F. PERIOD FOR PUBLIC EXPRESSION
- G. FINANCIAL REPORTS
- H. APPROVAL OF BILLS
- I. REVIEW OF PAYROLL AND PAYROLL WARRANTS – 09/25/2025 & 10/09/2025
- J. REPORTS FROM STANDING COMMITTEES
- K. OLD BUSINESS
 - 1. WINDOW REPLACEMENT PROJECT – SOUTH ELEVATION – FUND ASSIGNMENT
 - 2. BUILDING MAINTENANCE: WATERPROOFING & LIMESTONE CLEANING - FUND TRANSFER
 - 3. OTHER
- L. NEW BUSINESS
 - 1. ANNUAL FINANCIAL STATEMENT & AUDIT 2024/25 - PRESENTATION
 - 2. 2026 SCLS DRAFT BUDGET
 - 3. PERSONNEL CHANGES
 - 4. DATES OF UPCOMING REGULAR BOARD MEETINGS
 - 5. OTHER
- M. PERIOD FOR PUBLIC EXPRESSION
- N. EXECUTIVE SESSION (If needed)
- O. ADJOURNMENT

C

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
SEPTEMBER 16, 2025

President Rossini called the meeting to order at 6:01 p.m.

PRESENT: Trustee Rossini
Trustee DeStefano
Trustee Spence
Assistant Director Andrea Malchiodi
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee McCrary
Trustee Olson

Trustee Rossini conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on August 19, 2025. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to accept the Director's Report dated September 2025. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the revised Financial Reports for the period ending June 30, 2025, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Spence, to accept the Financial Reports for the period ending July 31, 2025, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to approve warrant 09/25/1, dated September 16, 2025, in the amount of \$193,013.51. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for August 28, 2025 (\$144,883.67) and September 11, 2025 (\$130,484.82). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Rossini, seconded by Trustee DeStefano, to approve the revised Protest/Demonstration Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to adjourn the meeting at 6:34 P.M.
Approved unanimously.

Secretary, Board of Trustees



Comsewogue Public Library

Protest/Demonstration Policy

The Comsewogue Public Library recognizes the public's constitutional right to freedom of speech. Everyone has a constitutional right to protest on the public sidewalk fronting the Library adjacent to Terryville Road and in other public spaces not controlled by the Library. Accordingly, protests, which may include picketing and distribution of literature, may take place on the public sidewalk. Protest activities may not take place on Library property or in any manner interfere with the public's use of the Library including the blocking of the driveway into Library property.

The Library administration will seek to establish and maintain communication with protest leaders, encouraging respect to the Library patrons and staff.

Library administration will consult with law enforcement authorities regarding procedure and the possible need for support when there is an indication that a large number of protestors may convene or that there is an indication that there may be the intent to disrupt Library operations.

The library requests 48 hours' notice in advance of a large and/or organized and/or publicized protest in order that the Library can put in place necessary safety and security measures. Protestors will be requested to procure any necessary permits and to observe public assembly laws.

Failure to comply with this policy may result in expulsion from Library property, suspension of Library privileges and/or arrest and prosecution to the fullest extent of the law.

Director's Report

October 2025

Personnel

A staff presentation is planned for October regarding supplemental life insurance.

Operations

- Adult DVDs have been relocated to an open space in the Adult Services Department. The Movie Room will still house Children's DVDs and Video Games, and the rest of the space will be developed for use as a community classroom and demonstration space for tech and maker activities.
- Newsday may be contacting CPL to include its sustainability initiatives in a forthcoming article.

Building & Grounds

- Exterior stone cleaning and waterproofing is complete
- The Long Island Native Plant initiative (LINPI) is working with the Library to donate the plants for a 200 square-foot pollinator garden that the Initiative designed for the Library's south lawn following a site visit.

Professional Activities

- 9/24 LibraryIQ product training (online) (several staff)
- 9/26 *Success of Blood Pressure Loaner Kit Program* (online) (D. Engelhardt)
- 9/30 Meeting with Assemblywoman Rebecca Kassay, Selden (D. Engelhardt)
- 9/30 *Designing Immersive VR Spaces* (online) (D. Engelhardt)
- 10/1 PALS Board Meeting (Library Automation) (online) (D. Engelhardt)
- 10/16 Audit Review with Jill Sanders, CPA (online) (C. Spina, A. Malchiodi, D. Engelhardt)
- 10/17 LILRC Conference on Libraries and the Future: *Change is Coming*, Farmingdale (A. Malchiodi)

Community Activities

- 10/11 The Library presented at the Community Resource Fair at Comsewogue High School (A. Malchiodi, C. Friszell)
- 10/15 PJST Chamber Meeting, Port Jefferson Station (A. Malchiodi and D. Engelhardt)



Comsewogue Public Library

Personnel Report

October 21, 2025

New Appointments/Promotions:

Bryanna Kiely, Librarian I (PT) – Children’s Services, effective September 22, 2025. Salary \$32.64 hr.
{previously Librarian Trainee}

Timothy Moss, Custodial Worker I (PT), effective September 24, 2025. Salary \$20.08 hr.

Parental Leave/Leave of Absence:

*Mary O’Connor, Librarian I (PT) – Children’s Services, effective October 5, 2025 – December 27, 2025.

Resignations:

*Sara Blonder, Library Clerk (PT) – Circulation, effective September 27, 2025.

*Kai Schiera, Library Clerk (PT) – Circulation, effective October 8, 2025.

*Requires Board Motion

Comsewogue Public Library
Statistical Report 2025/2026

E-3

September 2025

	Sep-25	Sep-24	% Change	Totals 2025/26	Totals 2024/25	Totals - % Change	
Patron Registration							
Comsewogue Borrower Registration:							
1	Adult	74	90	-17.78%	9,493	9,775	-2.88%
2	Juvenile	35	18	94.44%	3,210	3,300	-2.73%
3	Total	109	108	0.93%	12,703	13,075	-2.85%
Mount Sinai Borrower Registration:							
4	Comsewogue Library	41	35	17.14%	4,466	4,952	-9.81%
5	Port Jefferson Library	18	15	20.00%	1,664	1,778	-6.41%
Miller Place Borrower Registration:*							
6	Comsewogue Library	52	24	116.67%	4,450	4,903	-9.24%
7	Port Jefferson Library	19	26	-26.92%	1,928	2,133	-9.61%
8	Total CPL Members	202	167	20.96%	21,619	22,930	-5.72%
* - SCLS purged contract patron cards in error in January 2025. Contract patron totals were effected for both Comsewogue and Port Jefferson.							
	Sep-25	Sep-24	% Change	To Date- 2025/26	To Date-2024/25	To Date - % Change	
9	Library Visits	10,179	9,829	3.56%	38,257	34,409	11.18%
10	Curbside Pick Up	18	28	-35.71%	63	78	-19.23%
Transactions							
	Sep-25	Sep-24	% Change	To Date- 2025/26	To Date-2024/25	To Date - % Change	
11	Circulation of Physical Items:	22,405	23,091	-2.97%	73,136	77,798	-5.99%
	Circulation of Electronic Items:						
12	Over Drive-Audio/eBooks	9,223	8,620	7.00%	28,596	26,890	6.34%
13	Hoopla	918	798	15.04%	3,107	2,511	23.74%
14	Kanopy	711	367	93.73%	1,986	1,218	63.05%
	Circulation Other:						
15	Museum Passes	74	81	-8.64%	352	395	-10.89%
16	Library of Things	154	163	-5.52%	589	590	-0.17%
Library of Things include devices, games, tools, etc. Reporting started 1/2022							
17	Public Computer Sessions	714	754	-5.31%	2,388	2,321	2.89%
18	Public Wireless Sessions	1,536	1,430	7.41%	4,682	4,665	0.36%
	Interlibrary Loan:						
19	Items Loaned	909	946	-3.91%	2,802	3,029	-7.49%
20	Items Borrowed	1,206	1,376	-12.35%	4,190	4,646	-9.81%

Adult Programming: September 2025

<u>Program Name</u>	<u>Sessions</u>	<u>Registered</u>	<u>Attended</u>
ONLINE Breathe Together	5	14	3,4,3,0,5
ONLINE New English Speakers (Zoom)	5	n/a	3,8,11,10,7
Everyday Matinee	2	14,13	9,13
Learn Mah-Jongg	4	16	14,13,10,10
Medicaid ABD	1	n/a	3
Mah-Jongg & More	1	n/a	15
Defensive Driving	1	20	16
Bingo Home Décor Edition	2	20,20	22,18
Email Basics	1	5	3
Savory Pancakes (Rob Scott)	2	20,20	20,14
ONLINE Trivia (Email)	2	n/a,17	35,43
Knit & Crochet	1	n/a	7
Medicaid & Your Assets	1	9	10
Calming Art Club	1	20	18
ONLINE Genealogy One-on-One (Zoom)	Appt	4	4
AARP Smart Driver Course	2	24	23,23
Introduction to Canva	1	12	8
Write This Way	1	19	12
Game Night	1	15	9
Coffee & Coloring	1	11	7
DIY Cozy Slippers \$5 (plus 6 kits)	1	13	6

Adult Programming: Summary

Community Conversation Circle	1	9	6
NYS Citizen Preparedness Corp Training	1	9	6
One-on-One Appointments	unlimited	2	2
ONLINE Career Counseling	Appt	1	1
Social Work Appointments	unlimited	9	9
TOTALS	38	336	463

	<u>Sessions</u>	<u>Registered</u>	<u>Attended</u>
September 2025	38	336	463
YTD 2025	329	3888	5300
September 2024	36	372	520
YTD 2024	324	4288	5260

Sept 2025 J/YA Program Statistic Summary

	Sept '25	Sept '24	YTD '25	YTD '24
Family:				
Total # of Sessions	8	9	82	93
Total # of Attendees	219	134	2,798	4,532
Birth-PreK:				
Total # of Sessions	18	22	204	286
Total # of Attendees	708	479	5,621	7,127
Grades K-5:				
Total # of Sessions	10	13	140	161
Total # of Attendees	92	123	3,978	3,897
Grades 6-12:				
Total # of Sessions	11	8	116	135
Total # of Attendees	137	83	2,484	2,854
TOTAL # of <u>ALL</u> Sessions	47	52	542	675
TOTAL # of <u>ALL</u> Attendees	1,156	819	14,881	18,410

Civil Service 101 for Public Library Trustees

Three of the four types of public libraries fall under New York State Civil Service Law:

- Municipal Public Libraries
- School District Public Libraries (like Comsewogue Public Library)
- Special/Consolidated District Public Libraries

***Association libraries do not fall under Civil Service Law**

↳ like Emma S. Clark Memorial Library, Setauket

What is Civil Service?

Civil Service governs the hiring, promotion and termination of employees. Under New York State Civil Service Law, "appointments and promotions... shall be made according to merit and fitness to be ascertained, as far as practicable, by examination which, as far as practicable, shall be competitive..."

What is the point of Civil Service?

- Test for merit and fitness in an objective way.
- Encourage promotion from within.
- Provide career ladders for employees.

Who administers Civil Service?

Civil Service is administered by "Commissions or Commissioners" that are geographically located throughout New York State. Each has authority over those practices of institutions within its service area. These are commonly county based though in cities there may be a Civil Service Commission specific to that city.

What is the Board's responsibility as it relates to Civil Service?

As noted in the Trustee Handbook, Education Law §226(7) specifies that all personnel actions must be approved by the Board at a legal meeting. This does not suggest that the Board selects staff other than the director. It does mean that

the Board creates all positions, establishes salaries and formally appoints the staff upon the recommendation of the director. In other words, ***the Director selects, the Board appoints***. This requires that a Board ensure all appointments are made legally in the eyes of Civil Service laws and procedures. When hiring a Library Director, a designated spokesperson from the board will be dealing directly with the local Civil Service Commission, but for all other positions, the Library Director or designated staff person will be the liaison.

Does Civil Service dictate the salaries a board may approve for staff?

No.

What are the “classes” of positions?

New York State Civil Service has established the following “classes”:

- **Unclassified Service:** This class of job positions encompasses largely elected and appointed positions, heads of government agencies, teachers, employees of the legislature and a few others.
- **Classified Service:** This class of job positions is broken down into 4 additional categories of job classes: competitive, non-competitive, exempt and labor.
 - **Competitive Positions:** These are positions that require examination. Holders of these titles have due process protection regarding disciplinary actions under Civil Service Law §75.
 - **Exempt Positions:** These are positions for which competitive or non-competitive examinations or other qualification requirements are not practical and in which the incumbent serves at the pleasure of his/her appointing authority. Library Treasurer and Clerk to the Board are two examples.

- Labor Positions: These are positions in which the incumbent is mainly engaged in manual labor. Cleaner, Van Driver and Page are examples.
- Non-Competitive Positions: These are positions that are not in the exempt class or the labor class and for which examination has been determined to not be practicable. Library titles include Story Teller and Library Aide.

Is there a residency requirement for candidates to be eligible?

Possibly. You will need to check with your local Civil Service Commission.

What is the "Rule of Three" or the "Rule of One of Three"?

The implementation of the rule of three is a common source of confusion for candidates, administrators, and anyone responsible for hiring under civil service rules. *must hire one of top three willing acceptors on the list*

In summary, an appointing authority may select from among those candidates whose score/rating in the examination is equal to or higher than the score/rating of the third highest ranking candidate on the list.

This seems simple but can be quite complicated in practice. The size of the candidate pool is dynamic and is likely to change based on the responses of the candidates based on a letter soliciting interest in the position (canvass letter).

Please contact your local Civil Service Commission for questions about the implementation of the Rule of Three.

What job protections are offered to employees under Civil Service Law in New York?

Section 75 of the Civil Service Law provides due process in removal and other disciplinary actions to every post-probationary permanent employee. Due process will include a hearing at which the employee must be proved guilty of misconduct

or incompetence. Library collective bargaining agreements may modify these procedures.

Do all Library Director positions fall under Civil Service?

Public Library Directors all fall under Civil Service regulations. But there are significant variations throughout the state. Library Directors are “classified” differently by each of the over 100 civil service jurisdictions in New York and so it is critical for each Library Board to reach out to their local Civil Service Commission and follow the appropriate procedures in place.

What if there is no eligible list?

If there is no eligible list to hire from, a library’s **first** step will be to contact the local Civil Service Commission to find out when the next exam will be offered to gauge the timeframe for your process.

- **If an appropriate examination will be offered within an acceptable time span** to meet your needs, advertise the exam opportunity along with your job opening to encourage candidates to become eligible.
- **If an exam will not be offered within an acceptable time span** you can provisionally appoint a qualified candidate of your choice with the understanding that once the exam is offered this person must take the exam and score high enough to be reachable to keep their job.

Please note: The exam for directors is not a traditional “exam” as you may envision it. It is generally a “training and experience” exam that asks questions about a candidate’s education and experience relevant to the job specifications.

A word about Library Director position classifications:

- Most Library Director positions are **Competitive** and require a training and experience examination administered by Civil Service and follow standard testing and hiring rules. Your board will need the assistance of the local Civil

Service Commission to identify eligible candidates and for advice along the way in case there are not enough eligible candidates on the Civil Service List.

- There are cases in New York State where Library Director positions have been classified as **Non-Competitive** or **Exempt** under Civil Service law and have different hiring procedures. Please work closely with the local Civil Service Commission in these cases.

For more information:

- "A Library Worker's Guide to Civil Service in New York State," New York Library Association. <https://www.nyla.org/a-librarians-guide-to-civil-service-in-nys-2018/>
- ~~"Field Guide for Libraries Subject to Civil Service", New York Library Association. <https://www.nyla.org/civil-service-guide/>~~
- New York State Department of Civil Service.
<https://www.cs.ny.gov/commission/>

Thanks to **Ron Kirsop**, Executive Director of the OWWL Library System and Chair of the New York Library Association's Civil Service Task Force; **Geoffrey Kirkpatrick**, Director of the Bethlehem Public Library; and **Tracey McShane**, Personnel Administrator for the Bethlehem Public Library for their assistance with this appendix.

NYLA.org offers "A Librarian's Guide to Civil Service in New York State"

followed by a list of libraries indicating whether or not they are under Civil Service & a glossary.



Words of Wisdom

'I am so grateful for having a mind that can be changed.'

—Andrea Gibson

News DESK

► news • announcements • updates



Gender Pay Gap Persists With Science Publishers

Leading science publishers have maintained a large and persistent gender pay gap favoring men from 2017 on, regardless of promises to bridge it. *PLOS Global Public Health* published its findings based on 8 years of data for the five largest science publishers in the U.K. Additionally, data was collected from the publisher and owner of *The BMJ*, as well as from Wellcome, the largest U.K.-based science funder. According to a press release, "Elsevier's median pay gap for 2024 is 32.8%, maintaining its position as worst performer among peers over all eight years of mandatory reporting, and tracking only a slight improvement of seven percentage points over time." Comparatively, Springer Nature and Wiley "have decreased their pay gaps by 26% (to 9.5%) and by 18% (to 17.7%), respectively, and BMJ has never reported a gender pay gap over 12%."

GPO Announces New Preservation Stewards

Four libraries have entered into agreements with the Government Publishing Office (GPO) to be preservation stewards: South Carolina State Library, Augusta University's Reese Library, Louisiana State University-Baton Rouge's LSU Library, and Loyola University New Orleans' College of Law. In addition, the University of Memphis' Ned R. McWhorter Library has added "current and historic publications, including House and Senate Journals, to their existing Preservation Steward collection," according to a press release. The preservation stewardship program was established "to help li-

braries meet the needs of efficient Government document stewardship in the digital era [and] to support continued public access to U.S. Government documents in print format. These libraries contribute significantly to the effort to preserve printed documents. Through the agreement, many libraries also serve as digital access partners, providing digital access to Government information." As of this writing, 60-plus libraries act as preservation stewards throughout the U.S.

Clarivate Provides Continued Access to ERIC

Clarivate has continued its commitment to delivering access to the Education Resources Information Center (ERIC). As of this writing, ERIC is sponsored by the Institute of Education Sciences, which is a part of the U.S. Department of Education. "In response to customer feedback and widespread concern from libraries regarding the future of ERIC, Clarivate is launching the free ProQuest Education Research Index, which includes ERIC data. ProQuest Education Research Index includes ERIC alongside ProQuest Supplemental Education Index, a newly created index that covers the majority of scholarly journals currently indexed by ERIC. It is designed to ensure continued coverage of as many ERIC-indexed titles as possible and will grow over time," according to a press release. The integrated solution gives librarians, researchers, and faculty members continued access to more than 2 million bibliographic records for journal articles and other education-related materials.

ALA Commends Supreme Court's Decision on Broadband Access

In a June statement, ALA lauded the Supreme Court's ruling to uphold the Universal Service Fund (USF). "The system of telecommunications subsidies administered by the Federal Communications Commission (FCC) includes the E-Rate program, which provides libraries and schools billions of dollars each year for broadband access and connectivity. More than half of all public libraries apply for funding to subsidize the cost of internet connectivity through E-Rate each year," a press release states. Cindy Hohl, ALA president at the time of the ruling, said, "ALA applauds the Supreme Court's decision to uphold the USF and thus preserve the E-Rate program, which is a lifeline for public libraries and millions of Americans, especially in rural and underserved communities. ... E-Rate funding for affordable, high-speed internet at libraries and schools increases access and opportunity for families and individuals on the wrong side of the digital divide and ensures sustainability for the essential services libraries provide. [This] ruling protects equitable access to broadband connectivity through libraries and the opportunities it affords for education, employment and civic participation in the modern era." The ruling is, according to the statement, "a major milestone in a years-long challenge to USF. In January 2025, ALA filed an amicus brief in the proceeding in support of the program and joined other advocates and champions in defending the fund." ●

American Library Association

SCIS applies manage on our behalf

Libran (CPL) read \$6400 in 202

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COMSEWOGUE PUBLIC LIBRARY

BALANCE SHEET - CASH BASIS

As of August 31, 2025

ASSETS

Current Assets

Checking/Savings

1101 · Credit Card Bank Acct-Peoples	50.00
1102 · Checking Account	9,284.95
1106 · Cash on Hand Fund	350.00
1109 · Savings Account	2,152,389.49
1110 · Savings-Capital Improvements	939,603.04
1114 · Savings-Termination Pay	420,693.42
1115 · Checking-Termination	0.00
1121 · Petty Cash Fund	150.00
1122 · Cash Register Fund	210.00
1123 · Copier/Printer Fund	150.00
1145 · UNDEPOSITED FUND	0.00

Total Checking/Savings	<u>3,522,880.90</u>
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Other Current Assets

1150 · ACCOUNTS RECEIVABLE - YEAR END	0.00
1152 · PREPAID PROGRAM EXPENSE	0.00
1153 · PATRON ACCOUNTS-DISC TICKETS	23,053.69
1154 · PREPAID EXPENSES	1,710.00

Total Other Current Assets	<u>24,763.69</u>
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Total Current Assets	<u>3,547,644.59</u>
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Fixed Assets

1200 · CAPITAL ASSET - LAND	230,613.00
1210 · CAPITAL ASSET - BLDG AND IMPROVEMENTS	8,564,135.00
1230 · CAPITAL ASSET - FURNITURE AND EQUIPMENT	1,102,496.00
1240 · CAPITAL ASSET - BOOKS AND MATERIALS	2,699,565.00
1300 · ACCUMULATE DEPRECIATION	
1310 · BUILDING AND IMPROVEMENTS	-4,925,821.00
1330 · FURNITURE AND EQUIPMENT	-890,637.00
1340 · BOOKS AND MATERIALS	-2,356,651.00

Total 1300 ACCUMULATE DEPRECIATION	<u>-8,173,109.00</u>
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Total Fixed Assets	<u>4,423,700.00</u>
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TOTAL ASSETS	<u>7,971,344.59</u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2173 · Accrued Payroll	0.00
2178 · ACCOUNTS PAYABLE - YEAR END	0.00
2180 · FICA-Payable	0.00
2182 · NYS Withholding	-5.36
2185 · Employee Ins - enrollee contrib	4,752.03
2186 · Retirement	4,448.25
2187 · AFLAC - Cancer Care	271.44
2188 · AFLAC - Accident Ins	106.80
2189 · AFLAC - Personal Sickness Ind.	0.00
2190 · AFLAC - Short Term Disability	248.04
2191 · Reserve for Encumbrances	38,926.81
2194 · Aflac - Hospital	107.16

Total Other Current Liabilities	<u>48,855.17</u>
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Total Current Liabilities	<u>48,855.17</u>
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Total Liabilities	<u>48,855.17</u>
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Equity

2200 · General Fund Balance	3,073,948.16
2201 · Capital Improvement Fund	933,161.71
2202 · Termination Payment Fund	417,809.50
2203 · Capital Asset Fund	4,423,700.00
Net Income	-926,129.95

Total Equity	<u>7,922,489.42</u>
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TOTAL LIABILITIES & EQUITY	<u>7,971,344.59</u>
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COMSEWOGUE PUBLIC LIBRARY

STATEMENT OF REVENUE

For the Period Ending August 31, 2025

	<u>August 2025</u>	<u>July 2025 - August 2025</u>
Revenue		
3301 · Tax Revenues	0.00	0.00
3302 · Fines	112.96	263.07
3304 · Interest Earned	11,809.32	22,658.16
3305 · Unclassified rev.-Copies	558.03	1,543.44
3306 · Unclassified rev.-Books	195.80	1,062.67
3307 · Unclassified rev.-Other	-49.78	-34.88
3309 · Video Books	0.00	0.00
3308 · State Aid	0.00	0.00
3310 · Grants Received	0.00	0.00
3311 · Miscellaneous Income	100.74	100.74
3312 · Local Sponsor Aid	6,703.20	6,703.20
3313 · PILOT Revenue	0.00	0.00
3316 · Refund Excess Mortgage	0.00	0.00
3318 · Services - Miller Place	0.00	0.00
3319 · Services - Mount Sinai	0.00	0.00
Total Revenue	<u>19,430.27</u>	<u>32,296.40</u>

COMSEWOGUE PUBLIC LIBRARY

EXPENSES BUDGET VS ACTUAL

For the Period Ending August 31, 2025

		<u>ACTUAL</u>			
		August	July 2025 - August 2025	Budget	\$ Over Budget
Expense					
4401 · Computer Supplies		861.20	825.20	15,000.00	-14,174.80
4402 · Computer Equipment/Parts		2,498.00	2,498.00	28,000.00	-25,502.00
4403 · Furniture & Equipment		0.00	0.00	40,500.00	-40,500.00
4404 · Salaries-Professional		183,704.03	358,522.24	2,216,280.00	-1,857,757.76
4405 · Salaries-Clerical		61,123.37	118,459.90	800,567.00	-682,107.10
4406 · Salaries-Custodial		5,284.48	10,797.90	104,200.00	-93,402.10
4407 · Salaries-Guard		2,889.71	4,770.31	31,924.00	-27,153.69
4410 · Library Books		9,935.64	11,904.88	112,500.00	-100,595.12
4412 · Audio Video		1,416.34	1,416.34	18,300.00	-16,883.66
4413 · Periodicals		84.00	8,824.28	13,500.00	-4,675.72
4414 · Computer Software		5,433.05	5,433.05	16,500.00	-11,066.95
4415 · Electronic Data Base		10,406.66	17,156.66	250,000.00	-232,843.34
4417 · OTHER THINGS LENDING		2,121.53	3,871.53	25,000.00	-21,128.47
4420 · Library Programs		0.00	0.00	0.00	0.00
4421 · Program Contractors		1,600.00	1,600.00	0.00	1,600.00
4421A · Adult		3,381.16	3,242.16	64,500.00	-61,257.84
4421B · Children/Teen		7,100.00	8,510.00	82,500.00	-73,990.00
4422 · Program Supplies		0.00	0.00	0.00	0.00
4422A · Adult		1,385.10	1,662.67	10,300.00	-8,637.33
4422B · Children/Teen		1,241.45	1,628.25	24,300.00	-22,671.75
4428 · Conferences		388.20	428.20	14,500.00	-14,071.80
4429 · Circulation		1,930.56	33,513.84	60,000.00	-26,486.16
4430 · Office & Library Supplies		1,162.03	1,626.01	17,500.00	-15,873.99
4431 · Telecommunications		904.23	1,808.46	11,600.00	-9,791.54
4432 · Cartage		301.65	603.30	3,500.00	-2,896.70
4433 · Postage		1,070.00	1,070.00	14,800.00	-13,730.00
4434 · Publicity and Printing		208.22	8,488.22	61,500.00	-53,011.78
4435 · Annual Election		1,093.00	1,093.00	4,450.00	-3,357.00
4436 · SCLS Contract Fee		0.00	65,310.00	65,307.00	3.00
4437 · Accounting and Legal		3,159.04	21,878.07	92,000.00	-70,121.93
4438 · Membership Dues		100.00	465.00	3,300.00	-2,835.00
4439 · Equipment/Blding Maint & Repair		24,160.18	30,007.06	195,600.00	-165,592.94
4440 · Snow Removal		0.00	0.00	15,000.00	-15,000.00
4441 · Building Security		7,640.63	7,640.63	85,600.00	-77,959.37
4450 · Utilities		19,616.74	27,023.06	118,000.00	-90,976.94
4451 · Custodial Supplies		2,255.04	2,255.04	16,200.00	-13,944.96
4453 · Employees Assistance Program		3,175.50	3,175.50	3,200.00	-24.50
4454 · Insurance - Library		0.00	0.00	70,500.00	-70,500.00
4456 · Rental Expenses		1,484.00	2,968.00	20,500.00	-17,532.00
4471 · Workers Compensation Insurance		0.00	0.00	24,175.00	-24,175.00
4472 · Life Insurance		979.73	979.73	5,880.00	-4,900.27
4473 · Dental Insurance		4,771.76	4,771.76	31,650.00	-26,878.24
4474 · VISION INS		631.86	631.86	4,000.00	-3,368.14
4476 · 9020.8 Retirement Expense		0.00	0.00	468,182.00	-468,182.00
4477 · 9030.8 Social Security Expense		18,951.31	37,237.52	237,805.00	-200,567.48
4478 · Unemployment Insurance		0.00	0.00	1,000.00	-1,000.00
4479 · 9060.8 Health Insurance		73,625.69	144,328.72	986,639.00	-842,310.28
4480 · Sunday Opening		0.00	0.00	0.00	0.00
4485 · Capital Improvement Allocation		0.00	0.00	300,000.00	-300,000.00
66900 · Reconciliation Discrepancies		0.00	0.00	0.00	0.00
Total Expense		468,075.09	958,426.35	6,786,259.00	-5,827,832.65

Comsewogue Public Library - General Fund Cash Flow Statement 2025-2026

Revenue/Receipts	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Real Property Taxes													
PILOT													
Library Service Contracts													
Grants													
State Aid													
Local Aid		6,703.20											
All Other	12,866.13	12,727.07											
Total Receipts	12,866.13	19,430.27											
Disbursement/Payments	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Payrolls	240,496.05	253,001.59											
Employee Benefits	70,703.03	80,009.04											
Debt Service													
All Other	180,171.78	135,064.46											
Total Disbursements	491,370.86	468,075.09											
Cash Balance Changes	(478,504.73)	(448,644.82)											
Total Adjustments	(208,537.44)	5,157.19											
Closing Cash Balance	3,966,368.53	3,522,880.90											
Beg. Cash Balance 7/1/25	4,653,410.70												
Ending Cash Balance 06/30/2026													0.00

2025-2026 Library Budget	6,786,259.00
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July 2025 - 1st payroll accrued to FYE 24/25
July 2025 & December 2025 - 3 Payrolls
Medicare reimbursements paid quarterly (January/April/July/October)

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

H

DATE	NUM	NAME	ACCOUNT	DEBIT
10/21/2025	28596	A Time For Kids, Inc.	1102 Checking Account	
			4421B Library Programs:Program	\$590.00
			Contractors:Children/Teen	
				\$590.00
10/21/2025	28597	Above All Pressure Cleaning	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$23,725.00
				\$23,725.00
10/21/2025	28598	Adamko, Patricia	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28599	Adamko, Walter	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28600	Aliperti, Giovanni	1102 Checking Account	
			4428 Conferences	\$9.66
				\$9.66
10/21/2025	28601	Amazon Capital Services	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$138.31
			4410 Library Books	\$8.00
			4422A Library Programs:Program Supplies:Adult	\$50.14
			4422B Library Programs:Program Supplies:Children/Teen	\$66.58
			4430 Office & Library Supplies	\$133.06
			4439 Equipment/Blding Maint & Repair	\$23.48
				\$419.57
10/21/2025	28602	American Express	1102 Checking Account	
			4428 Conferences	\$49.45
			4401 Computer Supplies	\$195.52
			4422A Library Programs:Program Supplies:Adult	\$63.63
			4422B Library Programs:Program Supplies:Children/Teen	\$233.97
			4430 Office & Library Supplies	\$74.91
				\$617.48
10/21/2025	28603	B&H Photo-Video	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$69.58
			4422A Library Programs:Program Supplies:Adult	\$21.59
				\$91.17
10/21/2025	28604	Baker & Taylor	1102 Checking Account	
			4410 Library Books	\$420.33

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
				\$420.33
10/21/2025	28605	Brodart Company	1102 Checking Account	
			4410 Library Books	\$5,255.83
			4410 Library Books	\$1,742.31
			4430 Office & Library Supplies	\$124.64
				\$7,122.78
10/21/2025	28606	Brooklyn Botanic Garden	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$150.00
				\$150.00
10/21/2025	28607	Carucci-Krumm, Donna	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$600.00
				\$600.00
10/21/2025	28608	Catanese, Catherine Louise	1102 Checking Account	
			4422B Library Programs:Program Supplies:Children/Teen	\$150.00
				\$150.00
10/21/2025	28609	CheckOutStore, Inc.	1102 Checking Account	
			4430 Office & Library Supplies	\$73.85
				\$73.85
10/21/2025	28610	Circle Computer, Inc.	1102 Checking Account	
			4402 Computer Equipment/Parts	\$130.00
				\$130.00
10/21/2025	28611	Cradle of Aviation Museum	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$1,200.00
				\$1,200.00
10/21/2025	28612	Create Programs	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$730.00
				\$730.00
10/21/2025	28613	DeFigueiredo, Anna	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28614	Demco	1102 Checking Account	
			4430 Office & Library Supplies	\$245.48
				\$245.48

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
10/21/2025	28615	Denner, Donna	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28616	DeRosalia, Angela	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28617	Drum Industrial Sales Corp.	1102 Checking Account	
			4451 Custodial Supplies	\$519.82
				\$519.82
10/21/2025	28618	EnvisionWare, Inc	1102 Checking Account	
			4414 Computer Software	\$1,242.69
				\$1,242.69
10/21/2025	28619	Forkin, Donna	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28620	Forkin, James	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28621	Fort, Brenda	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28622	Fun Express, LLC	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$237.36
				\$237.36
10/21/2025	28623	Gen III Risk Partners	1102 Checking Account	
			4454 Insurance - Library	\$71,712.24
			4471 Workers Compensation Insurance	\$20,532.00
				\$92,244.24
10/21/2025	28624	Giaquinto and Company	1102 Checking Account	
			4437 Accounting and Legal	\$8,250.00
				\$8,250.00
10/21/2025	28625	Gilmore, Barbara	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
10/21/2025	28626	Gilmore, Frederick	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28627	Gomer, Regina	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28628	GovConnection, Inc.	1102 Checking Account	
			4401 Computer Supplies	\$742.00
				\$742.00
10/21/2025	28629	Guardian	1102 Checking Account	
			4473 Dental Insurance	\$4,891.12
			4472 Life Insurance	\$996.16
			4474 VISION INS	\$631.86
			2185 Employee Ins - enrollee contrib	\$111.54
				\$6,630.68
10/21/2025	28630	Gutmann, Sarah	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$200.00
				\$200.00
10/21/2025	28631	Hall, Dianne	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28632	Hall, Erik	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28633	Hampton Jitney	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$9,450.00
				\$9,450.00
10/21/2025	28634	High Hopes Productions LLC	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$310.00
				\$310.00
10/21/2025	28635	HomeStyle Landscaping & Design, Inc	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$1,987.50
				\$1,987.50
10/21/2025	28636	Iovino, Maria	1102 Checking Account	

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28637	Iovino, Daniel	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28638	Jackie Linstedt Design LLC	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$375.00
				\$375.00
10/21/2025	28639	Jaffe, Karen	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28640	JK Tech Solutions, Inc DBA Sharper Traini	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$440.00
				\$440.00
10/21/2025	28641	Kidnastics, Inc.	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$575.00
				\$575.00
10/21/2025	28642	King, Adam	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$175.00
				\$175.00
10/21/2025	28643	King, George	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28644	King, Katherine	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28645	Koch Tree Services, Inc.	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$245.00
				\$245.00
10/21/2025	28646	Kone	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$1,647.00
				\$1,647.00

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
10/21/2025	28647	Lakeshore Learning Materials	1102 Checking Account	
			4422B Library Programs:Program Supplies:Children/Teen	\$107.48
			4403 Furniture & Equipment	\$1,134.45
				\$1,241.93
10/21/2025	28648	Letter Perfect Graphics	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$185.00
				\$185.00
10/21/2025	28649	Long Island Library Resources Council Inc	1102 Checking Account	
			4438 Membership Dues	\$865.00
				\$865.00
10/21/2025	28650	Longwood Public Library	1102 Checking Account	
			3306 Unclassified rev.-Books	\$16.99
				\$16.99
10/21/2025	28651	Lunarola, Michele	1102 Checking Account	
			4428 Conferences	\$20.00
				\$20.00
10/21/2025	28652	McHugh, Joan	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28653	MCJ Cleaning Services	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$3,800.00
				\$3,800.00
10/21/2025	28654	Midwest Tape	1102 Checking Account	
			4412 Audio Video	\$833.81
			4415 Electronic Data Base	\$1,991.90
				\$2,825.71
10/21/2025	28655	Minard, Danielle	1102 Checking Account	
			4428 Conferences	\$9.66
				\$9.66
10/21/2025	28656	My Gym Babylon	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$150.00
				\$150.00
10/21/2025	28657	Navaretta, Frances	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$400.00

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
				\$400.00
10/21/2025	28658	New York State Unemployment Insurance	1102 Checking Account	
			4478 Unemployment Insurance	\$180.72
				\$180.72
10/21/2025	28659	New York Times	1102 Checking Account	
			4413 Periodicals	\$60.00
				\$60.00
10/21/2025	28660	New York Times	1102 Checking Account	
			4413 Periodicals	\$24.00
				\$24.00
10/21/2025	28661	NYS Employees' Health Ins Pending Account	1102 Checking Account	
			4479 9060.8 Health Insurance	\$71,813.03
			2185 Employee Ins - enrollee contrib	\$4,735.37
				\$76,548.40
10/21/2025	28662	O'Connell, Carol	1102 Checking Account	
			4479 9060.8 Health Insurance	\$1,775.70
				\$1,775.70
10/21/2025	28663	O'Neil, Mary Ellen	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28664	OfficeSupply.com	1102 Checking Account	
			4451 Custodial Supplies	\$378.40
				\$378.40
10/21/2025	28665	Pantorno, Brandon	1102 Checking Account	
			4479 9060.8 Health Insurance	\$777.00
				\$777.00
10/21/2025	28666	Parker-Morales, Christine	1102 Checking Account	
			4428 Conferences	\$18.20
			4422A Library Programs:Program Supplies:Adult	\$100.00
				\$118.20
10/21/2025	28667	PBXstore Inc	1102 Checking Account	
			4431 Telecommunications	\$476.45
				\$476.45

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
10/21/2025	28668	PEAC Solutions	1102 Checking Account	
			4456 Rental Expenses	\$1,484.00
				\$1,484.00
10/21/2025	28669	Popielaski, Joan	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28670	Quigley, Deborah A.	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$300.00
				\$300.00
10/21/2025	28671	Quogue Wildlife Refuge	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$500.00
				\$500.00
10/21/2025	28672	R.C. Gluck Associates LLC	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$65.00
				\$65.00
10/21/2025	28673	Rodriguez, Robert	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$900.00
				\$900.00
10/21/2025	28674	Roeder, Kathy	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$130.00
				\$130.00
10/21/2025	28675	SCLS - PALS	1102 Checking Account	
			4429 Circulation	\$7,868.56
			4415 Electronic Data Base	\$1,756.46
				\$9,625.02
10/21/2025	28676	Scott, Robert G.	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$2,100.00
				\$2,100.00
10/21/2025	28677	Seale, Joanne	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$1,200.00
				\$1,200.00

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
10/21/2025	28678	Securitas Security Serv. USA	1102 Checking Account	
			4441 Building Security	\$8,842.75
				\$8,842.75
10/21/2025	28679	Sessa, Sheryl	1102 Checking Account	
			4479 9060.8 Health Insurance	\$1,110.00
				\$1,110.00
10/21/2025	28680	Skullman Prints, LLC	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$771.90
				\$771.90
10/21/2025	28681	Solomon R. Guggenheim Foundation	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$500.00
				\$500.00
10/21/2025	28682	Sparling, Nicole Summers	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$150.00
				\$150.00
10/21/2025	28683	Spena, Catherine	1102 Checking Account	
			4428 Conferences	\$20.00
				\$20.00
10/21/2025	28684	Staples Business Credit	1102 Checking Account	
			4430 Office & Library Supplies	\$62.18
			4422A Library Programs:Program Supplies:Adult	\$49.38
			4451 Custodial Supplies	\$53.89
				\$165.45
10/21/2025	28685	Stericycle, Inc	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$183.61
				\$183.61
10/21/2025	28686	Suffolk Cooperative Library System	1102 Checking Account	
			4430 Office & Library Supplies	\$281.94
			4429 Circulation	\$125.02
				\$406.96
10/21/2025	28687	Suffolk County Vanderbilt Museum	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$600.00
				\$600.00

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
10/21/2025	28688	Theresa's Programs LLC	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$425.00
				\$425.00
10/21/2025	28689	Thermal Solutions, Inc	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$6,175.00
				\$6,175.00
10/21/2025	28690	Thomas Klise/Crimson Multimedia	1102 Checking Account	
			4412 Audio Video	\$210.44
				\$210.44
10/21/2025	28691	Travelingartprograms LLC	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$350.00
				\$350.00
10/21/2025	28692	ULINE	1102 Checking Account	
			4403 Furniture & Equipment	\$420.60
			4422B Library Programs:Program Supplies:Children/Teen	\$108.26
			4422A Library Programs:Program Supplies:Adult	\$108.25
				\$637.11
10/21/2025	28693	Unique Management Services, Inc.	1102 Checking Account	
			4429 Circulation	\$139.80
				\$139.80
10/21/2025	28694	Vamos, Michelle	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$350.00
				\$350.00
10/21/2025	28695	VerifiedFirst	1102 Checking Account	
			4437 Accounting and Legal	\$42.12
				\$42.12
10/21/2025	28696	Washburn, Elizabeth	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28697	Washburn, John	1102 Checking Account	
			4479 9060.8 Health Insurance	\$555.00
				\$555.00
10/21/2025	28698	W.B. Mason Co., Inc.	1102 Checking Account	

COMSEWOGUE PUBLIC LIBRARY

WARRANT DETAIL REPORT - 10/25/01

October 21, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
			4430 Office & Library Supplies	\$564.78
				\$564.78
10/21/2025	28699	Winters Bros. Hauling of LI, LLC	1102 Checking Account	
			4432 Cartage	\$301.65
				\$301.65
TOTAL				\$302,415.36

I-1

COMSEWOGUE PUBLIC LIBRARY

09/25/2025 Payroll
Check Register

WARRANT DETAIL REPORT

September 25, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
09/25/2025	28587	Equitable Financial	1102 Checking Account	
			2184 Annuity	\$5,622.00
				\$5,622.00
09/25/2025	28588	Suffolk County Water Authority	1102 Checking Account	
			4450 Utilities	\$922.09
				\$922.09
TOTAL				\$6,544.09

09/25/2025 ACH Debit Report

Deferred Compensation Plan	\$1,484.75
TOTAL	\$1,484.75

09/25/2025 Payroll Warrant

Check Register Total	\$6,544.09
ACH Debit Total	\$1,484.75
Accu Data Payroll (includes \$577.82 total)	\$123,297.27
TOTAL	\$131,326.11

Tuesday, September 23, 2026 10:16 AM GMT-07:00

I-2

COMSEWOGUE PUBLIC LIBRARY

10/09/2025 Payroll
Check Register

WARRANT DETAIL REPORT

October 9, 2025

DATE	NUM	NAME	ACCOUNT	DEBIT
10/09/2025	28589	Aflac	1102 Checking Account	
			2187 AFLAC - Cancer Care	\$271.44
			2188 AFLAC - Accident Ins	\$106.80
			2190 AFLAC - Short Term Disability	\$248.04
			2194 Aflac - Hospital	\$107.16
				\$733.44
10/09/2025	28590	Equitable Financial	1102 Checking Account	
			2184 Annuity	\$5,622.00
				\$5,622.00
10/09/2025	28591	National Grid	1102 Checking Account	
			4450 Utilities	\$472.09
				\$472.09
10/09/2025	28592	NYS Employees Retirement System	1102 Checking Account	
			2186 Retirement	\$3,624.71
			2186 Retirement	\$137.78
			2186 Retirement	\$604.00
				\$4,366.49
10/09/2025	28593	Optimum	1102 Checking Account	
			4431 Telecommunications	\$183.20
				\$183.20
10/09/2025	28594	Optimum	1102 Checking Account	
			4431 Telecommunications	\$245.00
				\$245.00
10/09/2025	28595	PSEGLI	1102 Checking Account	
			4450 Utilities	\$7,582.82
				\$7,582.82
TOTAL				\$19,205.04

10/09/2025 ACH Debit Report

Deferred Compensation Plan	\$1,484.75
TOTAL	\$1,484.75

10/09/2025 Payroll Warrant

Check Register Total	\$19,205.04
ACH Debit Total	\$1,484.75
Accu Data Payroll (includes \$582.63 total)	\$118,818.86
TOTAL	\$139,508.65

Tuesday, October 7, 2025 10:11 AM GMT-0400

K-2

Comsewogue Public Library
Capital Improvement Projects
Fund Transfer & 2025/26 Budget Increase

October 21, 2025

As per Board Motion on 8/19/25, the contract to clean and waterproof the building's exterior stone was awarded to Above All Pressure Cleaning, for the Quote amount of \$23,725. This project is not to exceed \$23,725 and is to be funded by the Capital Improvement Fund assignment and will increase the 2025-2026 operating budget by the same amount.

<i>From:</i>	<u>Amount</u>	<i>To:</i>	<u>Amount</u>
Capital Imp Fund account	\$23,725.00	General Operating account (4439) Equipment/Building Maintenance	\$23,725.00
<u>Total transfer out</u>	\$23,725.00	<u>Total transfers in</u>	\$23,725.00



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

October 1, 2025

To: Member Library Directors & Boards of Trustees
From: Kevin Verbesey
Re: **SCLS Draft FY 2026 Budget**

Enclosed with this memo is a **Draft SCLS 2026 Operating Budget** for your review and consideration. Included along with the draft budget is a cover memorandum explaining some of the income and expense lines and an estimated Member Support Chart.

As is SCLS practice, during the month of October we ask you to review the coming year's draft budget proposal and offer your comments and suggestions prior to us presenting a final budget version for a membership vote in November and December.

We will begin 2026 strengthened by another modest increase in State Aid. After a long period of stagnant State support for our cooperative services we saw a bump in aid for a second consecutive year in 2025. Unfortunately, large cuts in Federal funding, that will negatively impact New York State, will likely impact our own State support in 2026 and beyond. To what extent, it is too early to tell but we will be cautious in our fiscal planning for 2026, 2027, and beyond.

Our core services continue to grow and evolve. It has been a year of transition with a few key retirements and new staff taking on important roles at the organization. Our Lending Library and Sustainable Libraries Initiative are key areas of growth where we continue to see increases in partnerships, memberships, and program offerings. PALS managed the complex ILS for the vast majority of our member libraries while continuing the transition to the Vega Discovery platform. The Youth Services Department continues to be active advisors to the member libraries as well as oversee some of our most popular programs including the Performer's Showcase, Summer Tour, Battle of the Books, Authors Unlimited, and The Great Give Back. Providing training to library staff on a wide variety of topics remains a key priority of SCLS and something we will continue to prioritize moving forward.

In 2025 we enhanced our marketing, public relations, and advocacy work by bringing in new staff with needed expertise to help us improve our efforts in these important areas. We ran a very successful campaign on behalf of Federal Institute of Museums and Library Services funding that we hope will be a blueprint for future marketing/advocacy campaigns. In 2026 that

work will remain a focus. We have also been working to support the member libraries with coming into compliance with new ADA regulations related to the accessibility of online services. In 2026 we plan to find more robust ways to support the member libraries with providing the social services that are in such great demand from library users.

The largest program that we participate in with the member libraries is the downloadable media. It also remains our most challenging due to the cost of the service. We continue to look for potential modifications to the service to better control costs but the price of e-content continues to increase and the service continues to grow in popularity with Suffolk residents. We have been working with a committee of Member Library Directors to study the service during 2025 and are hopeful that some of the group's ideas and suggestions can be put in practice in 2026.

Our SCLS Gateway continues to be a valuable resource for member library staff and trustees and we remain dedicated to improving and expanding that site in 2026.

Operationally SCLS has important cost certainly as we are in the fourth of our five-year union contract and have already completed a number of anticipated staffing changes. We continue to save money with our work with sustainability and will have our new generator operational by year's end. We will be starting a new multi-year HVAC project to replace the aging system that has heated and cooled our space for almost twenty years.

We remain committed to continuing to provide our fifty-six member libraries with the depth and quality of services that they have come to expect from SCLS. Please review this proposal and contact me with any questions or concerns that you may have. I also welcome you to join us at one of our budget hearings that are listed below. We hope that this information will assist you in your decision-making and provide you with important data that you will need to manage your own library.

SCLS FY 2026 Budget Hearings:

Monday, October 20, 2025, 2:00 p.m.

Online, the Zoom link to attend is:

<https://us06web.zoom.us/j/87036553416?pwd=PLLvka3GeQXMq9fQNYgluQC4hm68te.1>

October, 24, 2025, 10:00 a.m.

Riverhead Free Library

East End Director's Meeting

Tuesday, November 4, 2025, 4:00 p.m.

Suffolk Cooperative Library System

Proposed SCLS 2026 Operating Budget

Notes on the Attached 2026 Budget:

FORMAT

You will note that the income (revenue) side of the SCLS Proposed Budget sheet is divided into three distinct sections; “Operational”, “Central Library”, and “Direct Offset.” This is done to better reflect the nature of how SCLS and the partnership with our member libraries actually work.

The “Operational” section supports mainly our staff costs, facilities, supplies, utilities, professional services, insurance, and equipment.

The “Central Library Support” section highlights the area where our Central Library, Patchogue-Medford, supports our system-wide efforts.

The “Direct Offset” includes a number of large shared services and/or coordinated orders that we help maintain. One hundred percent of the income in the “Direct Offset” section is “pass through” and goes out to member libraries or vendors at the exact same levels as what comes in. Not a single cent of it “stays at SCLS.”

We present the budget this way to make it easier for you to review what is happening at SCLS as it relates to our “operations” and the specific coordinated services and/or programs that we work with you on.

REVENUES

Operational

* *State Aid* (which includes *Local Sponsor Aid, Outreach, CLA, Institutional Library Aid, and Member Library Aid*) is being projected as flat from what was received in 2025. We received an increase in State support in 2024 and 2025 but with all the anticipated cuts in Federal funding we are concerned about the State’s ability to support our work over the coming years.

* *Misc Grants* is revenue from an anticipated Construction Grant to assist with our HVAC project.

* *Interest* revenue has increased significantly due to higher rates in an investment vehicle that we are using and an improvement in the timing of New York State aid payments.

* *Rental* revenue is money we receive to rent space to the Long Island Library Resources Council and Eastern Suffolk BOCES.

* *Miscellaneous* is where we record revenue for Lending Library/Sled/Tech Van events and with the number of those events growing our revenue in this area is also growing. We are also merging the *Delivery Services*, *Mailing Overdue*, *Contributions*, and *Programs/Rooms* lines into the *Miscellaneous* line since the others were so small and decreasing.

* *Library Service Contract* is revenue SCLS receives to manage contracts with “unserved” school districts to allow their residents library access. This is decreasing because we plan to pay the libraries who service the contracts a higher percentage of the contract revenue in 2026.

* *Member Library Support* indicates the libraries’ contribution to our cooperative services. We are proposing an increase of 2.0% in 2026. SCLS recognizes the challenges that the member libraries face in preparing their own budget with the overall increase in costs they face and recognizing the constraints of the “tax-cap.” We want to be sure that the level of member support remains commensurate with those challenges and State mandates.

* *PALS Revenue* (Partnership of Automated Libraries in Suffolk) represents a direct reimbursement for SCLS staffing and services to the consortium. This amount is subject to adjustment during the PALS budget process. Fifty-two member libraries currently participate in the PALS consortium for an integrated library circulation/inventory management system. The PALS Executive Board and membership recently approved their FY 2026 budget so these estimates will be included in the final SCLS FY 2026 budget.

* As the *Sustainable Libraries Initiative* grows its memberships and revenue, they are also making larger contributions to SCLS to help fund more of their work. We see this part of our operations as a potential area for future growth and are committed to building a stronger and more active SLI moving forward.

Central Library (Patchogue-Medford)

* *Shared Services* reflects the contributions for non-fiction eBook content on the Countywide Downloads service on Live-brary.com, as well as funding they supply for other regional databases and services.

* *Homework Help* reflects the contribution for the Countywide Live Study Help service through Live-brary.com

Direct Offset

* *LLSA Member Libraries* is “State Aid” for the member libraries.

* *CLA/CBA Central Library* is “State Aid” for the Central Library.

* *Suffolk e-Resources* is not proposed to change in 2026. Over the past three years we had built in small increases to allow us to maintain the most popular databases as well as provide some flexibility in the collection’s development.

* *Coordinated Orders* is income for a variety of coordinated orders for all types of products and services that SCLS manages. Changes in this line are directly offset by expenditures.

* *Downloadable Media* income and expenses are still being discussed with the member libraries and the figure included in this draft budget is a “placeholder” at this time. The service continues to see strong growth. Between January-August of 2025 usage was up over 7.75% from last year.

* *Dedicated Library Aid (Grant)* is a new classification of State Aid that combines the former Family Literacy, Adult Literacy, and Institutional (Jail) aid grant program.

Transfer

* *Unappropriated Fund Balance* transfer of \$750,000 will be used to fund the SCLS share of phases one and two of our multi-phase HVAC replacement project. We are committed to doing this necessary work using reserve funds and grants so it has a minimal impact on the member libraries.

EXPENDITURES

* *Salaries* show an overall increase of 5.28%. This is due to contractually obligated staff salary increases and some newly created positions related to advocacy, lending library, and supporting the social services work of the libraries.

* *Retirement* expenses increase significantly due mostly to rate increases.

* *Health Insurance/Health Insurance Retirees* premiums are projected to increase moderately, due to plan cost increases and staffing changes. The NYSHIP plan sends regular cost estimates so if we receive new information before a final budget is presented, we will update our estimates to reflect NYSHIP’s guidance.

* *Sick and Vacation Payouts* are contractual obligations.

* *Insurance Incentive* are contractual obligations.

* *Professional Fees* includes attorney, internal/external auditors, some required periodic audit reports, and some HR fees.

* This year SCLS will be contributing \$125,000 towards the cost of the *Downloadable Media*. This represents an increase of almost 20% from 2025

* *Homework Help* costs are expected to decrease but we are still negotiating with the vendor with the hopes of lowering costs for next year.

* *CBA Materials/CLA/CBA Central Library/LLSA Member Libraries* are all “offset” or “pass through” lines that increase / decrease as State support changes. If State funding increases or decreases at a rate other than what we have projected these lines will change as well and balance with changes on the income side.

* *Downloadable Media* costs are still being discussed with the member libraries and the figure included in this draft budget should be considered as a “placeholder” at this time.

* *Coordinated Orders* are offset by the corresponding income line in the SCLS budget and are designed to maximize cost savings for participating member libraries.

* *Misc. Grants* are bullet aid and other legislative grants that SCLS passes through to the member libraries. The entire expense is offset on the revenue side of our budget. Since the amount received is so unpredictable and offsets completely in both revenue and expenditures it is listed as \$0 on the budget.

* *Telephone Voice* shows an increase due to the installation of a new phone system. The new system includes any needed replacement equipment over the life of the contract so while we are paying a higher monthly fee we expect those costs to be offset by lower replacements costs later in the contract.

* *Line of Credit Interest* is the cost of borrowing money to meet cash flow requirements while awaiting State Aid payments. We have not used this line of credit for many years and fully anticipate that we will not in 2026 as well.

* *Publicity and Printing* is work we do on advocacy and on publicizing member library services.

* *Lost in Transit* is reimbursements for items that are lost or damaged during the delivery process.

* *Maintenance – Office Equipment* includes costs for copiers, print management systems, and shipping department equipment.

* *Computer Services* includes a wide variety of services used by both SCLS and the member libraries.

* *Vehicle Operation and Maintenance* decreases due to saving on gas costs after our transition to electric vehicles.

* *Programs* are the cost of SCLS putting on workshops, seminars, and events for member library staff, administrators, and trustees.

* *Professional Development* is the cost of SCLS staff programs, classes, workshops, seminars, and conference attendance.

* *Gas and Electric* costs will stay mostly flat due to current estimates and the continued success of our commitment to sustainability.

* *Contract Services* includes things like the outsourced part of our delivery, the cleaning of our building, snow removal, lawn maintenance, and other operational costs. This line will increase due to contractual obligations. The increase in 2026 is due primarily to additional delivery costs

* *Insurance* costs are increasing reflective of current 2026 cost estimates.

* *Equipment Vehicle* decreases as we do not plan to purchase any vehicles in 2026.

* *Facility Renovations* includes money being budgeted for the first few phases of a multi-phase HVAC replacement project.

Summary

The draft FY 2026 SCLS Budget shows an operational revenue increase of 11.33% or \$853,306 of which \$750,000 is from an anticipated New York State Construction Grant.

Member Support in 2026 is projected to increase 2% or \$48,140.

This draft budget is still in development and we expect some meaningful changes may be made before a final proposed budget is approved by the SCLS Board, and sent to you for a vote, in early November.

Member Support Note

While overall member support would change 2% in 2026 some individual member libraries will see a change of a different amount based on the formula that we use to calculate these payments. Member Support is based on both the service population (which did not change this year) and the annual expenditures that a

library reports on their State Report (which can change each year.) For this budget/member support chart we are using the 2024 State Report figures. Please see the attached chart.

Budget Process

This is the first draft of the SCLS FY 2026 Budget. We welcome any comments, questions, or concerns that anyone may have about this draft budget. After further review, adjustment, and consideration of any input received from the member libraries SCLS will present a final proposed FY 2026 Budget for your consideration in early November and the budget vote will take place throughout both November and December.

We look forward to receiving your input on this draft budget and discussing it with you.

2026 BUDGET INCOME

	2024	2025	2026	2025 to 2026	2025 to 2026
SOURCE	Budget	Approved	Proposed	\$ Change	% Change
N. Y. State	2,941,535	2,986,503	2,997,427	10,924	0.37%
Local Services Support Aid	337,368	342,800	344,080	1,280	0.37%
Outreach	239,863	268,425	269,434	1,009	0.38%
SCLS: CLA	159,535	187,575	188,271	696	0.37%
Misc. Grants	0	0	750,000	750,000	0.00%
Interest	65,000	100,000	165,000	65,000	65.00%
Rental	59,000	60,000	62,000	2,000	3.33%
Delivery Service	1,500	1,600		(1,600)	-100.00%
Mailing Overdues	15,000	12,000		(12,000)	-100.00%
Miscellaneous	15,000	25,000	46,000	21,000	84.00%
Contributions	100	100		(100)	-100.00%
Programs/Rooms	12,000	12,000		(12,000)	-100.00%
Library Contract Service	162,000	315,000	281,000	(34,000)	-10.79%
Member Library Support	2,375,132	2,410,860	2,459,000	48,140	2.00%
PALS Admin. Fee	752,949	772,423	765,380	(7,043)	-0.91%
Sustainable Libraries Initiative	30,000	40,000	60,000	20,000	50.00%
Sub-Total (Operational)	7,165,982	7,534,286	8,387,592	853,306	11.33%
<i>Central Library support</i>					
Shared Services	53,000	53,000	53,000	0	0.00%
Homework Help	55,000	55,000	55,000	0	0.00%
Sub-Total (Central Library)	108,000	108,000	108,000	0	0.00%
<i>DIRECT OFFSET</i>					
LLSA Member Libraries	476,633	484,300	486,115	1,815	0.37%
Central Library Aid	379,235	380,825	382,246	1,421	0.37%
Suffolk E-Resources	793,141	816,935	816,935	0	0.00%
Coordinated Orders	1,300,000	1,000,000	1,300,000	300,000	30.00%
Downloadable Media	5,918,306	6,273,354	6,587,000	313,646	5.00%
SCLS: CBA	16,830	0	0	0	0.00%
Dedicated Library Aid (Jail/Lov	32,130	16,050	10,666	(5,384)	-33.55%
Misc. Grants	0	0	0	0	0.00%
Sub-Total (Direct Offset)	8,916,275	8,971,464	9,582,962	611,498	6.82%
Transfer from Unappropriated					
Fund Balance	125,000	0	750,000	750,000	0.00%
Sub-Total (Non-Operational)	125,000	-	750,000	750,000	0.00%
TOTAL INCOME	16,315,257	16,613,750	18,828,554	2,214,804	13.33%

2026 Budget Expenditures

ACCOUNT TITLE	2024	2025	2026	2025 to 2026	2025 to 2026
	Budget	Budget	Proposed	\$ Change	% Change
<u>SALARIES</u>					
LIBRARIAN	1,640,159	1,656,213	1,721,532	65,319	3.94%
STAFF - F/T	1,115,073	1,234,046	1,277,903	43,857	3.55%
SHIPPING & MAINTENANCE	140,036	264,098	284,756	20,658	7.82%
STAFF - P/T	266,714	192,879	239,652	46,773	24.25%
SUB-TOTAL (Salaries)	3,161,982	3,347,236	3,523,842	176,606	5.28%
<u>FIXED CHARGES & FRINGE BENEFITS</u>					
RETIREMENT	435,000	535,000	575,000	40,000	7.48%
SOCIAL SECURITY	237,000	251,000	262,000	11,000	4.38%
WORKER'S COMPENSATION	40,000	45,000	45,500	500	1.11%
UNEMPLOYMENT	1,000	500	500	0	0.00%
DISABILITY	5,500	5,500	5,500	0	0.00%
HEALTH INSURANCE	600,000	630,000	625,000	(5,000)	-0.79%
MEDICAL INS. RETIREES	550,000	550,000	575,000	25,000	4.55%
DENTAL	42,000	42,000	41,000	(1,000)	-2.38%
OPTICAL	6,000	5,000	5,000	0	0.00%
FLEX PLAN	500	500	1,000	500	100.00%
SICK & VAC. PAYOUTS	100,000	90,000	85,000	(5,000)	-5.56%
LONG TERM CARE INSURANCE	2,000	1,500	1,000	(500)	-33.33%
INSURANCE INCENTIVE	45,000	35,000	35,000	0	0.00%
EMPLOYEE ASSIST. PROGRAM	1,800	1,800	1,800	0	0.00%
SUB-TOTAL (Fixed & Fringe)	2,065,800	2,192,800	2,258,300	65,500	2.99%
<u>PROFESSIONAL FEES</u>	57,050	57,300	58,600	1,300	2.27%
SUB-TOTAL (Professional Fees)	57,050	57,300	58,600	1,300	2.27%
<u>LIBRARY MATERIALS</u>					
BOOKS	8,000	8,000	8,500	500	6.25%
DOWNLOADABLE MEDIA	105,000	105,000	125,000	20,000	19.05%
HOMEWORK HELP	306,000	332,000	325,000	(7,000)	-2.11%
SUB-TOTAL	419,000	445,000	458,500	13,500	3.03%
<u>DIRECT OFFSET</u>					
LLSA MEMBER LIBRARIES	476,633	484,300	486,115	1,815	0.37%
CLA CBA CNTRL LIBRARY	379,235	380,825	382,246	1,421	0.37%
SUFFOLK E-RESOURCES	793,141	816,935	816,935	0	0.00%
COORDINATED ORDERS	1,300,000	1,000,000	1,300,000	300,000	30.00%
DOWNLOADABLE MEDIA	5,918,306	6,273,354	6,587,000	313,646	5.00%
CBA MATERIALS	16,830	0	0	0	0.00%
DEDICATED LIBRARY AID	32,130	16,000	10,666	(5,334)	-33.34%
MISC. GRANTS	0	0	0	0	0.00%
SUB-TOTAL	8,916,275	8,971,414	9,582,962	611,548	6.82%

2026 Budget Expenditures

ACCOUNT TITLE	2024	2025	2026	2025 to 2026	2025 to 2026
	Budget	Budget	Proposed	\$ Change	% Change
<u>OPERATIONS</u>					
OFFICE & LIB. SUPPLIES	40,500	41,000	40,000	(1,000)	-2.44%
TELEPHONE VOICE	20,000	23,000	28,000	5,000	21.74%
ISP SERVICE	30,000	27,000	27,000	0	0.00%
Line of Credit INTEREST	100	100	100	0	0.00%
POSTAGE & FRGHT SCLS	15,000	15,000	22,500	7,500	50.00%
POSTAGE OVERDUES	9,000	7,500	0	(7,500)	-100.00%
PUBLICITY & PRINTING	30,000	30,000	34,000	4,000	13.33%
TRAVEL	23,500	25,500	22,000	(3,500)	-13.73%
LOST IN TRANSIT	8,000	7,000	7,000	0	0.00%
OVERDUE SUPPLIES	0	0	0	0	0.00%
MEMBERSHIP DUES	23,000	24,000	28,000	4,000	16.67%
MAINT. - OFFICE EQUIP.	15,000	14,400	14,000	(400)	-2.78%
COMPUTER SERVICES	263,000	284,100	312,500	28,400	10.00%
VEHICLE OPERATION	32,500	36,400	33,400	(3,000)	-8.24%
VEHICLE MAINTENANCE	20,000	15,000	12,000	(3,000)	-20.00%
SECURITY SERVICES	22,000	22,000	22,000	0	0.00%
TRUSTEE EXPENSE	2,000	3,500	3,500	0	0.00%
PROGRAMS	35,000	35,000	37,500	2,500	7.14%
PROF. DEVELOPMENT	52,500	49,500	50,000	500	1.01%
Misc	0	0	0	0	0.00%
SUB-TOTAL	641,100	660,000	693,500	33,500	5.08%
<u>BUILDING OPERATIONS</u>					
GAS	25,000	21,000	22,000	1,000	4.76%
ELECTRICITY	38,050	35,000	35,000	0	0.00%
WATER	1,200	2,000	1,000	(1,000)	-50.00%
SUPPLIES-JANITORIAL	2,500	2,500	2,000	(500)	-20.00%
CONTRACT SERVICES	452,800	462,000	512,800	50,800	11.00%
REPAIR - BLDG. & EQUIP.	50,000	50,000	50,000	0	0.00%
SUB-TOTAL	569,550	572,500	622,800	50,300	8.79%
<u>INSURANCE</u>	104,500	87,500	92,050	4,550	5.20%
EQUIPMENT - NON CAPITAL	5,000	5,000	4,000	(1,000)	-20.00%
EQUIPMENT - CAPITAL	35,000	35,000	34,000	(1,000)	-2.86%
EQUIPMENT - VEHICLES	65,000	65,000	0	(65,000)	-100.00%
FACILITY RENOVATIONS	275,000	175,000	1,500,000	1,325,000	757.14%
SUB-TOTAL	484,500	367,500	1,630,050	1,262,550	343.55%
TOTAL EXPENDITURES	16,315,257	16,613,750	18,828,554	2,214,804	13.33%

Proposed 2026 MEMBER LIBRARY SUPPORT @ 2.00% (OVERALL INCREASE)

BASED ON ANNUAL REPORT FINANCIALS: 2024

	ACT 2025 ML SUPP	PROP 2026 ML SUPP	\$ Change PROP 2026 FROM 2025 ACT	% Change PROP 2026 FROM 2025 ACT
AMAGANSETT	11,450	11,680	230	2.01%
AMITYVILLE	35,850	36,372	522	1.46%
BABYLON	19,570	21,054	1,484	7.58%
BAYPORT-BLUE POINT	26,626	25,558	(1,068)	-4.01%
BAY SHORE-BRIGHTWATERS	44,932	45,666	734	1.63%
BRENTWOOD	114,091	116,568	2,477	2.17%
BROOKHAVEN	12,098	12,539	441	3.65%
CENTER MORICHES	42,494	43,116	622	1.46%
CENTRAL ISLIP	51,510	51,078	(432)	-0.84%
COLD SPRING HARBOR	19,242	19,287	45	0.23%
COMMACK	32,234	32,887	653	2.03%
COMSEWOGUE	65,310	66,159	849	1.30%
CONNETQUOT	62,790	63,434	644	1.03%
COPIAGUE	44,569	45,582	1,013	2.27%
CUTCHOGUE-NEW SUFFOLK	12,122	11,819	(303)	-2.50%
DEER PARK	35,668	35,955	287	0.80%
EAST HAMPTON	34,535	36,449	1,914	5.54%
EAST ISLIP	39,165	40,303	1,138	2.91%
ELWOOD	19,282	19,811	529	2.74%
EMMA S CLARK	69,252	69,722	470	0.68%
FLOYD MEMORIAL	11,450	11,680	230	2.01%
HALF HOLLOW HILLS	77,485	79,942	2,457	3.17%
HAMPTON BAYS	25,555	25,716	161	0.63%
HAMPTON	11,450	11,680	230	2.01%
HARBORFIELDS	37,822	37,106	(716)	-1.89%
HAUPPAUGE	23,785	23,490	(295)	-1.24%
HUNTINGTON	69,285	71,110	1,825	2.63%
ISLIP	34,104	33,209	(895)	-2.62%
JOHN JERMAIN	18,724	19,714	990	5.29%
LINDENHURST	53,542	55,759	2,217	4.14%
LONGWOOD	90,699	91,931	1,232	1.36%
MASTICS-MORICHES-SHIRLEY	78,333	82,504	4,171	5.32%
MATTITUCK	11,450	12,114	664	5.80%
MIDDLE COUNTRY	124,526	127,884	3,358	2.70%
MONTAUK	11,450	11,680	230	2.01%
NORTH BABYLON	38,665	39,429	764	1.98%
NORTH SHORE	43,611	42,129	(1,482)	-3.40%
NORTHPORT-EAST NORTHPORT	75,931	76,996	1,065	1.40%
PATCHOGUE-MEDFORD	86,454	89,803	3,349	3.87%
PORT JEFFERSON	34,549	34,896	347	1.00%
QUOGUE	11,450	11,680	230	2.01%
RIVERHEAD	52,655	53,279	624	1.19%
ROGERS MEMORIAL	37,664	37,832	168	0.45%
SACHEM	120,503	122,146	1,643	1.36%
SAYVILLE	31,552	32,286	734	2.33%
SHELTER ISLAND	11,450	11,680	230	2.01%
SMITHTOWN	163,702	166,315	2,613	1.60%
SOUTH COUNTRY	29,677	30,570	893	3.01%
SOUTH HUNTINGTON	60,939	62,908	1,969	3.23%
SOUTHOLD	11,450	11,680	230	2.01%
WEST BABYLON	39,864	40,620	756	1.90%
WEST ISLIP	41,256	41,859	603	1.46%
WESTHAMPTON	27,127	28,171	1,044	3.85%
WYANDANCH	19,911	24,163	4,252	21.36%
TOTALS:	2,410,860	2,459,000	48,140	2.00%

NOVEMBER 2025

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