

Unapproved Draft

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
JANUARY 20, 2026**

President Rossini called the meeting to order at 6:05 p.m.

PRESENT: Trustee Olson

Trustee DeStefano

Trustee Spence

Trustee Rossini

Trustee McCrary

Assistant Director Andrea Malchiodi

Director Engelhardt

ABSENT WITH NOTIFICATION:

Trustee Rossini conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on December 16, 2025. Discussion followed. Approved unanimously.

Correspondence regarding artwork was received. The director was asked to follow up.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the Director's Report dated January 2026. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the Personnel Report dated January 20, 2026. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the Financial Reports for the period ending November 30, 2025, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve warrant 01/26/1, dated January 20, 2026, in the amount of \$845,561.10. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the payroll and payroll warrants for December 18, 2025 (\$137,111.47), December 31, 2025 (\$139,790.77) and January 15, 2026 (\$325,000.91). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to authorize the transfer of \$91,907.88 from the Termination Payment (Term PM) Designation to the general operating fund to fund the 2025 Comsewogue Public Library Retirement/Voluntary Separation Incentive which includes payment for

unused sick time, as per current Library policy for three (3) eligible FT retirees, and to increase the 2025-26 appropriate salary budget lines by the same amount. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Olson, to adopt the Access to Local History and Archival Collections Policy. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the resignations of Gary Rieu-Sicart (effective November 5, 2025), Susan Kissane (effective December 17, 2025), Debra Bush (effective December 30, 2025), Claudia Friszell (effective December 30, 2025) and Leonard Frosina (effective December 30, 2025) with thanks for service rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Olson, to adjourn the meeting at 6:47 P.M. Approved unanimously.

Secretary, Board of Trustees