

COMSEWOGUE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MARCH 17, 2026

A G E N D A

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF MINUTES
- D. CORRESPONDENCE
- E. DIRECTOR'S REPORT
  - 1. DIRECTOR'S REPORT
  - 2. PERSONNEL REPORT
  - 3. OTHER
- F. PERIOD FOR PUBLIC EXPRESSION
- G. FINANCIAL REPORTS
- H. APPROVAL OF BILLS
- I. REVIEW OF PAYROLL AND PAYROLL WARRANTS – 2/26/26 & 3/12/26
- J. REPORTS FROM STANDING COMMITTEES
- K. OLD BUSINESS
  - 1. ANNUAL BUDGET VOTE & TRUSTEE ELECTION 2026/2027 – ELECTION WORKERS
  - 2. OTHER
- L. NEW BUSINESS
  - 1. DATES OF UPCOMING REGULAR BOARD MEETINGS
  - 2. OTHER
- M. PERIOD FOR PUBLIC EXPRESSION
- N. EXECUTIVE SESSION (If needed)
- O. ADJOURNMENT

*As board agendas and meeting notices are generally set one week in advance, the board may announce new business or change posted items, as warranted by circumstances and the best interests of the library.*

C

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
FEBRUARY 17, 2026

President Rossini called the meeting to order at 6:00 p.m.

PRESENT: Trustee Olson	ABSENT WITH NOTIFICATION:
Trustee Spence	Trustee DeStefano
Trustee Rossini	Director Engelhardt
Trustee McCrary	
Assistant Director Andrea Malchiodi	

Trustee Rossini conducted the Pledge of Allegiance.

MOTION by Trustee McCrary, seconded by Trustee Spence, to approve the minutes of the regular meeting held on January 20, 2026. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the Director's Report dated February 2026. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Olson, to accept the Personnel Report dated February 17, 2026. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the 2025 Personnel Sick Leave Report. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Olson, to accept the revised Financial Reports for the period ending December 31, 2025, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Olson, to approve warrant 02/26/1, dated February 17, 2026, in the amount of \$347,117.30. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee McCrary, to accept the payroll and payroll warrants for January 29, 2026 (\$125,198.24) and February 12, 2026 (\$125,123.16). Discussion followed. Approved unanimously.

Trustee Spence presented the report of the finance committee. Discussion followed.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the salary schedule recommendations of the Finance Committee for the fiscal year 2026-2027 as presented. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to appoint Leonard Frosina, an independent contractor, as IT Consultant until December 31, 2026. There being no other appointments the Chair called for a vote. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Olson, to adjourn the meeting at 6:33 P.M. Approved unanimously.

---

Secretary, Board of Trustees

## Director's Report

March 2026

### Personnel

No report.

### Operations

The Library has provided approximately 2800 notarizations for the public over the past five years. (The service began in March 2021.)

### Building & Grounds

The NYS Education Department formally acknowledged this month an approved construction grant award for Comsewogue Public Library in the amount of \$85,000. (This corresponds to the amount the Suffolk Libraries Construction Grant Committee recommended CPL receive in conjunction with the Phase I Window Replacement Project application.) We anticipate a first payment of \$76,500 in the near future, with the final 10% to follow once the project is closed out and final report filed.

Paul Suominen and family donated the sculpture titled *Gridlock Apple* to the Library as of January 1, 2026.

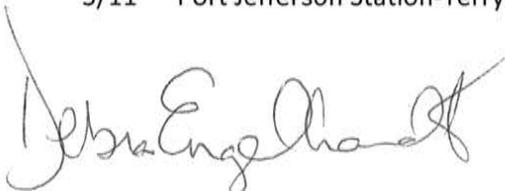
Eagle Scout Candidate Gavin Welkes built and delivered to the Library two ADA-compliant gardening beds. Volunteers, with staff, will grow food to be distributed to those in need in the community we serve.

### Professional Activities

- 3/4 PALS Board Meeting (online) (DE)
- 3/4 Compassionate Crisis Intervention Training, Part I, SCLS (AM)
- 3/6 Zone Meeting, Brookhaven Library Directors, Brookhaven (DE)
- 3/8 Diversity Committee Meeting, Nassau/Suffolk Library Directors (online) (DE)
- 3/17 Better Ways of Knowing to Improve Public Health, WashU School of Public Health (online) (DE)

### Community Activities

- 3/11 Mount Sinai – Miller Place Chamber of Commerce Meeting, Miller Place (AM)
- 3/11 Port Jefferson Station-Terryville Chamber of Commerce Meeting, Port Jefferson Station (DE)



[Directors] NYS Legislature One House Budget Proposals

From Directors <directors-bounces@lists.suffolk.lib.ny.us>  
on behalf of  
Kerri Souto via Directors <directors@lists.suffolk.lib.ny.us>  
Date Tue 3/10/2026 3:34 PM  
To Library Director's Mailing List <directors@lists.suffolk.lib.ny.us>  
Cc Kerri Souto <kerri@suffolknet.org>

1 attachment (475 bytes)  
ATT00001.txt;

Colleagues,

The NYS Assembly and Senate have released their respective On House budget proposals for FY27, and I've included the relevant topline numbers below. We are optimistic that these proposed funding levels put us in a good place as negotiations begin. The budget is due April 1st, and NYLA is expected to send out a call to action around the budget sometime this week, so these next few weeks will be an important time for advocacy.

We will review these proposals at the quarterly meeting next week, but in the meantime please don't hesitate to reach out to me if you have any questions.

**Assembly**

- Operating Aid: \$109.3M (+\$4.63M from Exec., +\$2.2M from FY26 Assembly One House)
- Construction Aid: \$70M (+\$36M from Exec., +\$2M from FY26 Assembly One House)
- NOVELny: \$3M (same as Exec., same as FY26 Assembly One House)
- Office of Cultural Education: \$12M (same as Exec., new for FY27)

**Senate**

- Operating Aid: \$114.67M (+\$10M from Exec., +\$5.07M from FY26 Senate One House)
- Construction Aid: \$54M (+\$20M from Exec., same as FY26 Senate One House)
- NOVELny: \$3.1M (+\$100,000 from Exec., -\$150,000 from FY26 Senate One House)
- Office of Cultural Education: \$12M (same as Exec.)

Best,  
Kerri

Kerri Ann Souto (she/her)  
Government and Community Relations Coordinator  
Suffolk Cooperative Library System  
627 N. Sunrise Service Road  
Bellport, NY 11713  
631-286-1600 Ext. 1333  
<kerri@suffolknet.org>



Comsewogue Public Library

*Personnel Report*

March 17, 2026

*New Appointments/Promotions:*

River Rodriguez, Librarian Trainee (PT) – Children’s Services, effective February 24, 2026. Salary \$28.41 hr.

Lukas Jennings, Librarian I (FT) – Adult Services, effective March 9, 2026. Salary \$2,512 biwk.

*{previously 17.5 hours}*

\*Requires Board Motion

*Comsewogue Public Library  
Statistical Report 2025/2026*

E-3

**February 2026**

		Feb-26	Feb-25	% Change	Totals 2025/26	Totals 2024/25	Totals - % Change
<b>Patron Registration</b>							
<b>Comsewogue Borrower Registration:</b>							
1	Adult	63	71	-11.27%	9,442	9,334	1.16%
2	Juvenile	13	27	-51.85%	3,250	3,134	3.70%
3	Total	76	98	-22.45%	12,692	12,468	1.80%
<b>Mount Sinai Borrower Registration:</b>							
4	Comsewogue Library	38	35	8.57%	4,566	4,217	8.28%
5	Port Jefferson Library	14	15	-6.67%	1,689	1,575	7.24%
<b>Miller Place Borrower Registration:*</b>							
6	Comsewogue Library	28	49	-42.86%	4,518	4,118	9.71%
7	Port Jefferson Library	10	16	-37.50%	1,950	1,816	7.38%
8	<b>Total CPL Members</b>	<b>142</b>	<b>182</b>	<b>-21.98%</b>	<b>21,776</b>	<b>20,803</b>	<b>4.68%</b>
* - SCLS purged contract patron cards in error in January 2025. Contract patron totals were effected for both Comsewogue and Port Jefferson.							
		Feb-26	Feb-25	% Change	To Date- 2025/26	To Date-2024/25	To Date - % Change
9	Library Visits	8,878	9,989	-11.12%	85,042	83,290	2.10%
10	Curbside Pick Up	10	21	-52.38%	146	201	-27.36%
<b>Transactions</b>							
		Feb-26	Feb-25	% Change	To Date- 2025/26	To Date-2024/25	To Date - % Change
11	Circulation of <b>Physical</b> Items:	18,365	21,416	-14.25%	171,444	185,489	-7.57%
Circulation of <b>Electronic</b> Items:							
12	Over Drive-Audio/eBooks	8,768	8,752	0.18%	73,980	71,420	3.58%
13	Hoopla	1,245	1,120	11.16%	9,208	7,390	24.60%
14	Kanopy	508	511	-0.59%	4,891	3,754	30.29%
Circulation Other:							
15	Museum Passes	92	84	9.52%	688	711	-3.23%
16	Library of Things	132	148	-10.81%	1,308	1,351	-3.18%
Library of Things include devices, games, tools, etc. Reporting started 1/2022							
17	Public Computer Sessions	604	661	-8.62%	5,256	5,649	-6.96%
18	Public Wireless Sessions	1,378	1,747	-21.12%	12,660	12,851	-1.49%
Interlibrary Loan:							
19	Items Loaned	752	951	-20.93%	7,057	7,797	-9.49%
20	Items Borrowed	1,030	1,107	-6.96%	10,111	11,133	-9.18%

# Adult Programming: February 2026

E-4

<u>Program Name</u>	<u>Sessions</u>	<u>Registered</u>	<u>Attended</u>
ONLINE Breathe Together	4	16	5,3,3,3
ONLINE New English Speakers (Zoom)	3	n/a	8,7,6
AARP Tax Assistance	3	12,16,16	16,21,21
Calming Art Club	1	20	18
Restorative Rhythms	1	15	13
Job Fair	1	n/a	56
Koga Lite	1	24	15
Mah-Jongg & More	1	n/a	14
ONLINE Trivia (Email)	2	13,n/a	31,31
Concert: Blue Bayou Linda Ronstadt Experience	1	136	68
Soul Food Basics	2	19,14	9,7
Senior Advocate	Appt	6	4
Mythic Mystery Book Club	1	10	5
Everyday Matinee	1	8	8
Independence Day in American History	1	13	7
Knit & Crochet	1	n/a	6
Self-Defense	2	14	8,5
Valentine's Cloche \$5	2	12,11	9,7
Write This Way	1	20	6
Game Night	1	16	11
Coffee & Coloring	1	10	8

# Adult Programming: Summary

Defensive Driving	1	34	28
One-on-One Appointments	unlimited	2	1
Social Work Intern Appointments	unlimited	11	11
Career Counseling	Appt	2	2
<b>TOTALS</b>	<b>32</b>	<b>470</b>	<b>481</b>

	<u>Sessions</u>	<u>Registered</u>	<u>Attended</u>
February 2026	32	470	481
YTD 2026	69	972	981
February 2025	35	390	416
YTD 2025	68	851	937

## Family Programming: February 2026

Program Name	Grades	Sessions	Registered *by Family	Attended
Pajama Storytime DROP-IN	All	1	n/a	8
Take Your Child to the Library Day DROP-IN	All	1	n/a	102
Family Yoga	All	1	10	9
Table Top Games DROP-IN	All	1	n/a	24
Karaoke Night	All	1	11	4
Winter Bingo	All	1	15	24
Art Cart Creations	All	6	n/a	270
Birthday Bags	All	1	n/a	4
Guinea Pig Weekly Care	All	4	n/a	18

Family Programming Summary	Sessions	Attended
February 2026	17	463
YTD 2026	36	815
February 2025	8	319
YTD 2025	18	472

## Early Childhood Programming: February 2026

<b>Program Name</b>	<b>Ages</b>	<b>Sessions</b>	<b>Registered</b>	<b>Attended</b>
Baby Start	0m - 17m	1	15	17
Mother Goose on the Loose	0m - 35m	1	27	45
Parent Playdate (2/6)	0m - PreK	1	15	7
Parent Playdate (2/13)	0m - PreK	1	15	19
Come Play with PlayHooray (10am) - cancelled	0m - PreK	1		
Come Play with PlayHooray (11am) - cancelled	0m - PreK	1		
Baby Bop	0m - 17m	1	14	20
Fun with Toddlers (2/2)	12m - 35m	1	24	40
Rails & Trails DROP-IN	12m - PreK	1	n/a	14
Kidnastics (10am)	12m - PreK	1	25	48
Kidnastics (11am)	12m - PreK	1	25	40
Crafty Kids DROP-IN	12m - PreK	1	n/a	40
Construction Zone DROP-IN (10am) - cancelled	12m - PreK	1	n/a	
Construction Zone DROP-IN (5pm) - cancelled	12m - PreK	1	n/a	
Sensory Fun DROP-IN	12m - PreK	1	n/a	53
Lil Athletes: Multi Sport Fun	18m - 35m	1	16	37
Shake N' Make Music	18m - 35m	1	13	24
A Time for Kids: Valentine's Special	18m - PreK	1	20	36
Tot's Night Out	18m - PreK	1	18	29
Drama with Your Mama	2yrs - PreK	1	20	32
Perky Penguin Play	3yrs - PreK	1	18	29

Lil Athletes: Multi Sport Fun	3yrs - PreK	1	16	25
Literacy & Stem Kits	0m - PreK	16	n/a	162
1000 Books Before K	0m - PreK	1	n/a	16

<b>Early Childhood Programming Summary</b>	<b>Sessions</b>	<b>Attended</b>
February 2026	39	733
YTD 2026	78	1529
February 2025	17	467
YTD 2025	46	1228

## School Age Programming: February 2026

Program Name	Grades	Sessions	Registered	Attended
Book Tasting	3-5	1	6	1
Winter Coding	K-2	1	10	8
Game Day Blast (5pm)	K-5	1	24	13
Game Day Blast (6pm)	K-5	1	16	14
Hello Kitty & Friends	K-5	1	5	3
3D Pens DROP-IN	K-5	1	n/a	11
Valentine's Day Craft	K-2	1	13	8
Parachute Fun	K-2	1	22	14
Winter Wonderland Robotic Maze	3-5	1	16	14
Snow Globe Fun - cancelled	K-2	1		
LEGO Masters: Winter Build-Off! - cancelled	3-5	1		
Art Smarts DROP-IN	K-5	1	n/a	0
Winter Scavenger Hunt	K-5	1	n/a	85
<b>School Age Programming Summary</b>		<b>Sessions</b>	<b>Attended</b>	
February 2026		11	171	
YTD 2026		28	753	
February 2025		17	290	
YTD 2025		32	1238	

## Teen Programming: February 2026

Program Name	Grades	Sessions	Registered	Attended
Cricut Crafts: Acrylic Signs	6-12	1	10	4
Winter Wreaths	6-12	1	18	17
CHS Life Skills Visit - outreach onsite	9-12+	1	n/a	22
NCMS STEAM Night - outreach offsite	6-12	1		93
Game Day Apps	6-12	1	12	8
DIY T-shirts	6-12	1	4	6
Random Acts of Kindness	6-12	1	24	18
Dungeons & Dragons	6-12	1	8	7
Galaxy Resin Key Chains	6-12	1	15	14
Teen Karaoke - cancelled	6-12	1		
How to Change the World	6-12	1	6	5
Robotic Maze	6-12	1	6	2
Lego Build Off - cancelled	6-12	1		
Stop Motion Animation - cancelled	6-12	1		
Shelter Dog Toys	6-12	1	24	19
CHS Life Skills Student Visit - outreach onsite	9-12+	1		18
Remote Community Service	6-12	10		108
<b>Teen Programming Summary</b>		<b>Sessions</b>	<b>Attended</b>	
February 2026		25	341	
YTD 2026		56	869	
February 2025		13	269	
YTD 2025		26	457	

# Comsewogue Public Library

## 2025/2026 Tax Receipts

### COMSEWOGUE LIBRARY DISTRICT

Town of Brookhaven	Payment Date	Date \$ Received by CPL	Total \$ Remittance to CPL	Notes
1	12/24/2025	12/24/2025	\$65,967.32	
2	1/9/2026	1/9/2026	\$209,221.50	
3	1/21/2026	1/21/2026	\$740,757.22	
4	1/26/2026	1/26/2026	\$478,759.12	
5	2/2/2026	2/2/2026	\$246,919.07	
6	2/9/2026	2/9/2026	\$124,401.98	
7	2/17/2026	2/17/2026	\$67,855.62	
8	2/23/2026	2/23/2026	\$35,812.69	
9	3/2/2026	3/2/2026	\$20,733.66	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21*				
<b>TOTAL AMOUNT - TAXES TO BE RAISED:</b>			<b>\$3,319,002.00</b>	
Total Payments From Town of Brk			\$1,990,428.18	
Interest Received*			0.00	
Remaining Balance - Uncollected Taxes			\$1,328,573.82	
<b>Total Payments (including interest)</b>			<b>\$1,990,428.18</b>	

# Comsewogue Public Library 2025/2026 PILOT Receipts

(PILOT = Payment In Lieu Of Taxes)

## PILOTS received from Brookhaven Town / US Bank, Trustee

	Industrial Development Agency Payment Date	Date \$ Received by CPL	Total \$ Remittance to CPL	Name of Project(s)
1	2/2/2026	2/5/2026	\$334.10	Rail Reality
2	2/18/2026	2/25/2026	\$11,701.90	PJ Crossing & Vistas
3	2/28/2026	3/4/2026	\$3,797.32	Brightview
4				
5				
6				
7				
<b>Total Payments From Industrial Dev Agency</b>			15,833.32	
<b>Payments CPL Received</b>			<b>15,833.32</b>	
<b>Interest Received*</b>				
<b>Total PILOT Payments (including interest)</b>			<b>\$15,833.32</b>	

## PILOTS Received from School Distrcits

From	Amount
Mount Sinai UFSD	13,801.03
<b>Total PILOTS received directly:</b>	<b>13,801.03</b>

**GRAND TOTAL ALL PILOTS RECEIVED:**

**\$29,634.35**

{3313}

3/5/2026

G

**COMSEWOGUE PUBLIC LIBRARY**  
**BALANCE SHEET - CASH BASIS**  
 As of January 31, 2026

<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1101 · Credit Card Bank Acct-Peoples	50.00
1102 · Checking Account	9,912.02
1106 · Cash on Hand Fund	350.00
1109 · Savings Account	2,088,666.60
1110 · Savings-Capital Improvements	930,431.20
1114 · Savings-Termination Pay	229,876.94
1115 · Checking-Termination	0.00
1121 · Petty Cash Fund	150.00
1122 · Cash Register Fund	210.00
1123 · Copier/Printer Fund	150.00
1145 · UNDEPOSITED FUND	0.00
Total Checking/Savings	<u>3,259,796.76</u>
Other Current Assets	
1150 · ACCOUNTS RECEIVABLE - YEAR END	0.00
1152 · PREPAID PROGRAM EXPENSE	0.00
1153 · PATRON ACCOUNTS-DISC TICKETS	38,021.69
1154 · PREPAID EXPENSES	1,710.00
Total Other Current Assets	<u>39,731.69</u>
Total Current Assets	<u>3,299,528.45</u>
Fixed Assets	
1200 · CAPITAL ASSET - LAND	230,613.00
1210 · CAPITAL ASSET - BLDG AND IMPROVEMENTS	8,564,135.00
1230 · CAPITAL ASSET - FURNITURE AND EQUIPMENT	1,102,496.00
1240 · CAPITAL ASSET - BOOKS AND MATERIALS	2,699,565.00
1300 · ACCUMULATE DEPRECIATION	
1310 · BUILDING AND IMPROVEMENTS	-4,925,821.00
1330 · FURNITURE AND EQUIPMENT	-890,637.00
1340 · BOOKS AND MATERIALS	-2,356,651.00
Total 1300 ACCUMULATE DEPRECIATION	<u>-8,173,109.00</u>
Total Fixed Assets	<u>4,423,700.00</u>
<b>TOTAL ASSETS</b>	<b><u>7,723,228.45</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2173 · Accrued Payroll	0.00
2180 · FICA-Payable	0.00
2182 · NYS Withholding	0.00
2185 · Employee Ins - enrollee contrib	5,906.15
2186 · Retirement	4,044.88
2187 · AFLAC - Cancer Care	309.96
2188 · AFLAC - Accident Ins	160.20
2189 · AFLAC - Personal Sickness Ind.	0.00
2190 · AFLAC - Short Term Disability	372.06
2191 · Reserve for Encumbrances	38,926.81
2194 · Aflac - Hospital	58.14
2196 · Life Insurance Payable	219.67
Total Other Current Liabilities	<u>49,997.87</u>
Total Current Liabilities	<u>49,997.87</u>
Total Liabilities	<u>49,997.87</u>
Equity	
2200 · General Fund Balance	3,073,948.16
2201 · Capital Improvement Fund	933,161.71
2202 · Termination Payment Fund	417,809.50
2203 · Capital Asset Fund	4,423,700.00
Net Income	-1,175,388.79
Total Equity	<u>7,673,230.58</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>7,723,228.45</u></b>

**COMSEWOGUE PUBLIC LIBRARY**  
**STATEMENT OF REVENUE**  
For the Period Ending January 31, 2026

	<u>January 2026</u>	<u>July 2025 - January 2026</u>
<b>Revenue</b>		
3301 · Tax Revenues	1,428,737.84	1,494,705.16
3302 · Fines	253.92	980.91
3304 · Interest Earned	5,282.33	53,933.32
3305 · Unclassified rev.-Copies	502.00	5,219.51
3306 · Unclassified rev.-Books	615.32	3,181.94
3307 · Unclassified rev.-Other	9.00	26.32
3309 · Video Books	0.00	0.00
3308 · State Aid	0.00	0.00
3310 · Grants Received	0.00	0.00
3311 · Miscellaneous Income	7,027.00	7,277.74
3312 · Local Sponsor Aid	0.00	6,703.20
3313 · PILOT Revenue	0.00	0.00
3316 · Refund Excess Mortgage	0.00	0.00
3318 · Services - Miller Place	806,062.56	806,062.56
3319 · Services - Mount Sinai	701,065.52	701,065.52
<b>Total Revenue</b>	<u>2,949,555.49</u>	<u>3,079,156.18</u>

# COMSEWOGUE PUBLIC LIBRARY

## EXPENSES BUDGET VS ACTUAL

For the Period Ending January 31, 2026

Expense	<u>ACTUAL</u>		Budget	\$ Over Budget
	January	July 2025 - January 2026		
4401 · Computer Supplies	2,858.98	6,905.38	15,000.00	-8,094.62
4402 · Computer Equipment/Parts	0.00	3,359.10	28,000.00	-24,640.90
4403 · Furniture & Equipment	409.76	13,600.58	40,500.00	-26,899.42
4404 · Salaries-Professional	321,870.60	1,494,955.25	2,377,288.59	-882,333.34
4405 · Salaries-Clerical	91,848.43	484,426.63	836,466.29	-352,039.66
4406 · Salaries-Custodial	7,086.82	50,349.21	104,200.00	-53,850.79
4407 · Salaries-Guard	2,339.30	18,583.78	31,924.00	-13,340.22
4410 · Library Books	9,079.99	41,922.97	112,500.00	-70,577.03
4412 · Audio Video	2,697.14	8,052.78	18,300.00	-10,247.22
4413 · Periodicals	163.00	10,070.07	13,500.00	-3,429.93
4414 · Computer Software	0.00	8,487.49	16,500.00	-8,012.51
4415 · Electronic Data Base	4,833.99	59,599.04	250,000.00	-190,400.96
4417 · OTHER THINGS LENDING	447.03	15,714.92	25,000.00	-9,285.08
4420 · Library Programs	0.00	0.00	0.00	0.00
4421 · Program Contractors	0.00	0.00	0.00	0.00
4421A · Adult	4,482.04	33,197.65	64,500.00	-31,302.35
4421B · Children/Teen	10,273.00	41,145.90	82,500.00	-41,354.10
4422 · Program Supplies	0.00	0.00	0.00	0.00
4422A · Adult	858.85	3,868.87	10,300.00	-6,431.13
4422B · Children/Teen	4,508.45	10,128.19	24,300.00	-14,171.81
4428 · Conferences	650.35	7,025.43	14,500.00	-7,474.57
4429 · Circulation	10,096.99	52,050.96	60,000.00	-7,949.04
4430 · Office & Library Supplies	728.79	7,296.78	17,500.00	-10,203.22
4431 · Telecommunications	937.81	6,400.71	11,600.00	-5,199.29
4432 · Cartage	301.65	2,111.55	3,500.00	-1,388.45
4433 · Postage	700.00	8,497.45	14,800.00	-6,302.55
4434 · Publicity and Printing	495.00	30,001.22	61,500.00	-31,498.78
4435 · Annual Election	0.00	1,093.00	4,450.00	-3,357.00
4436 · SCLS Contract Fee	0.00	65,310.00	65,307.00	3.00
4437 · Accounting and Legal	26,165.79	76,185.58	92,000.00	-15,814.42
4438 · Membership Dues	0.00	1,380.00	3,300.00	-1,920.00
4439 · Equipment/Blding Maint & Repair	156,858.50	261,813.25	219,325.00	42,488.25
4440 · Snow Removal	0.00	0.00	15,000.00	-15,000.00
4441 · Building Security	6,458.88	37,775.26	85,600.00	-47,824.74
4450 · Utilities	4,627.77	63,364.60	118,000.00	-54,635.40
4451 · Custodial Supplies	1,781.24	7,883.45	16,200.00	-8,316.55
4453 · Employees Assistance Program	0.00	3,175.50	3,200.00	-24.50
4454 · Insurance - Library	0.00	71,732.24	70,500.00	1,232.24
4456 · Rental Expenses	1,722.56	12,660.67	20,500.00	-7,839.33
4471 · Workers Compensation Insurance	383.00	20,915.00	24,175.00	-3,260.00
4472 · Life Insurance	929.84	3,443.91	5,880.00	-2,436.09
4473 · Dental Insurance	4,528.62	16,568.28	31,650.00	-15,081.72
4474 · VISION INS	663.90	3,360.74	4,000.00	-639.26
4476 · 9020.8 Retirement Expense	493,690.00	493,690.00	468,182.00	25,508.00
4477 · 9030.8 Social Security Expense	23,855.60	143,741.50	237,805.00	-94,063.50
4478 · Unemployment Insurance	0.00	186.08	1,000.00	-813.92
4479 · 9060.8 Health Insurance	93,540.30	552,514.00	986,639.00	-434,125.00
4480 · Sunday Opening	0.00	0.00	0.00	0.00
4485 · Capital Improvement Allocation	0.00	0.00	300,000.00	-300,000.00
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<b>1,292,873.97</b>	<b>4,254,544.97</b>	<b>7,006,891.88</b>	<b>-2,752,346.91</b>

# Comsewogue Public Library - General Fund Cash Flow Statement 2025-2026

Revenue/Receipts	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Real Property Taxes						65,967.32	1,428,737.84						
PILOT													
Library Service Contracts							1,507,128.08						
Grants													
State Aid													
Local Aid		6,703.20											
All Other	12,866.13	12,727.07	9,299.55	8,744.87	6,707.73	6,584.82	13,689.57						
Total Receipts	12,866.13	19,430.27	9,299.55	8,744.87	6,707.73	72,552.14	2,949,555.49						
<b>Disbursement/Payments</b>													
Payrolls	240,496.05	253,001.59	245,390.95	247,443.95	247,011.01	392,773.46	423,145.15						
Employee Benefits	70,703.03	80,009.04	76,548.40	94,759.87	78,116.15	79,734.39	99,662.66						
Debt Service													
All Other	180,171.78	135,064.46	108,690.94	229,998.40	95,664.69	110,759.05	770,066.16						
Total Disbursements	491,370.86	468,075.09	430,630.29	572,202.22	420,791.85	583,266.90	1,292,873.97						
Cash Balance Changes	(478,504.73)	(448,644.82)	(421,330.74)	(563,457.35)	(414,084.12)	(510,714.76)	1,656,681.52						
Total Adjustments	(208,537.44)	5,157.19	(13,213.11)	692.10	811.92	2,542.82	(1,012.42)						
Closing Cash Balance	3,966,368.53	3,522,880.90	3,088,337.05	2,525,571.80	2,112,299.60	1,604,127.66	3,259,796.76						
Beg. Cash Balance 7/1/25	4,653,410.70												0.00
<b>2025-2026 Library Budget</b>													
													6,786,259.00

July 2025 - 1st payroll accrued to FYE 24/25  
 July 2025 & December 2025 - 3 Payrolls  
 Medicare reimbursements paid quarterly (January/April/July/October)

3/17/2026

# COMSEWOGUE PUBLIC LIBRARY

H

## WARRANT DETAIL REPORT - 03/26/01

March 17, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
03/17/2026	29073	A Time For Kids, Inc.	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$455.00
				<b>\$455.00</b>
03/17/2026	29074	Acritelli, Richard V.	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$200.00
				<b>\$200.00</b>
03/17/2026	29075	Amazon Capital Services	1102 Checking Account	
			4422B Library Programs:Program Supplies:Children/Teen	\$1,130.55
			4422A Library Programs:Program Supplies:Adult	\$560.38
			4439 Equipment/Blding Maint & Repair	\$50.52
			4430 Office & Library Supplies	\$49.22
			4428 Conferences	\$39.58
			4403 Furniture & Equipment	\$118.99
			4417 OTHER THINGS LENDING	\$95.77
				<b>\$2,045.01</b>
03/17/2026	29076	American Express	1102 Checking Account	
			4422B Library Programs:Program Supplies:Children/Teen	\$353.88
			4422A Library Programs:Program Supplies:Adult	\$152.39
			4430 Office & Library Supplies	\$57.66
			4417 OTHER THINGS LENDING	\$34.97
			4414 Computer Software	\$119.40
			4439 Equipment/Blding Maint & Repair	\$152.46
				<b>\$870.76</b>
03/17/2026	29077	Brodart Company	1102 Checking Account	
			4410 Library Books	\$439.15
			4410 Library Books	\$4,479.26
			4422A Library Programs:Program Supplies:Adult	\$38.45
				<b>\$4,956.86</b>
03/17/2026	29078	Brookhaven Locksmiths Inc.	1102 Checking Account	
			4441 Building Security	\$853.00
				<b>\$853.00</b>
03/17/2026	29079	Citrano, Lindsay	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$250.00
				<b>\$250.00</b>
03/17/2026	29080	Cobalt Electric Corp.	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$925.00
				<b>\$925.00</b>

# COMSEWOGUE PUBLIC LIBRARY

## WARRANT DETAIL REPORT - 03/26/01

March 17, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
03/17/2026	29081	Cornell Cooperative Extension, Suffolk Co	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$300.00 <b>\$300.00</b>
03/17/2026	29082	Create Programs	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	\$650.00 <b>\$650.00</b>
03/17/2026	29083	Creatology Kidz, LLC	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$500.00 <b>\$500.00</b>
03/17/2026	29084	Dale, Jackie	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$450.00 <b>\$450.00</b>
03/17/2026	29085	Demco	1102 Checking Account 4430 Office & Library Supplies	\$1,078.91 <b>\$1,078.91</b>
03/17/2026	29086	Drum Industrial Sales Corp.	1102 Checking Account 4451 Custodial Supplies	\$596.40 <b>\$596.40</b>
03/17/2026	29087	Firematic Supply Co. Inc.	1102 Checking Account 4439 Equipment/Blding Maint & Repair	\$733.41 <b>\$733.41</b>
03/17/2026	29088	Giery, Peter	1102 Checking Account 4439 Equipment/Blding Maint & Repair	\$169.98 <b>\$169.98</b>
03/17/2026	29089	GranPrints	1102 Checking Account 4430 Office & Library Supplies	\$630.00 <b>\$630.00</b>
03/17/2026	29090	GreenGate3D	1102 Checking Account 4401 Computer Supplies	\$219.93 <b>\$219.93</b>
03/17/2026	29091	Guardian	1102 Checking Account	

# COMSEWOGUE PUBLIC LIBRARY

## WARRANT DETAIL REPORT - 03/26/01

March 17, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
			4473 Dental Insurance	\$2,505.24
			4472 Life Insurance	\$464.92
			4474 VISION INS	\$327.20
			2185 Employee Ins - enrollee contrib	\$53.50
				<b>\$3,350.86</b>
03/17/2026	29092	High Hopes Productions LLC	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$310.00
				<b>\$310.00</b>
03/17/2026	29093	HomeStyle Landscaping & Design, Inc	1102 Checking Account	
			4440 Snow Removal	\$9,550.00
				<b>\$9,550.00</b>
03/17/2026	29094	Ingram Library Services	1102 Checking Account	
			4422A Library Programs:Program Supplies:Adult	\$25.19
			4410 Library Books	\$11.39
				<b>\$36.58</b>
03/17/2026	29095	Intrepid Museum Foundation	1102 Checking Account	
			4417 OTHER THINGS LENDING	\$500.00
				<b>\$500.00</b>
03/17/2026	29096	Jennings, Lukas	1102 Checking Account	
			4428 Conferences	\$18.85
				<b>\$18.85</b>
03/17/2026	29097	Karate 4 Your Life, LLC	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$130.00
				<b>\$130.00</b>
03/17/2026	29098	Kelly-Edmunds, Anne	1102 Checking Account	
			4421A Library Programs:Program Contractors:Adult	\$450.00
				<b>\$450.00</b>
03/17/2026	29099	Kidnastics, Inc.	1102 Checking Account	
			4421B Library Programs:Program Contractors:Children/Teen	\$575.00
				<b>\$575.00</b>
03/17/2026	29100	KNMP Plumbing & Heating Inc	1102 Checking Account	
			4439 Equipment/Blding Maint & Repair	\$1,700.00
				<b>\$1,700.00</b>

# COMSEWOGUE PUBLIC LIBRARY

## WARRANT DETAIL REPORT - 03/26/01

March 17, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
03/17/2026	29101	Lakeshore Learning Materials	1102 Checking Account 4422B Library Programs:Program Supplies:Children/Teen	\$228.85 <b>\$228.85</b>
03/17/2026	29102	Long Island Children's Museum	1102 Checking Account 4417 OTHER THINGS LENDING	\$1,500.00 <b>\$1,500.00</b>
03/17/2026	29103	Lunarola, Michele	1102 Checking Account 4428 Conferences	\$20.00 <b>\$20.00</b>
03/17/2026	29104	MCJ Cleaning Services	1102 Checking Account 4439 Equipment/Blding Maint & Repair	\$3,800.00 <b>\$3,800.00</b>
03/17/2026	29105	Midwest Tape	1102 Checking Account 4412 Audio Video 4415 Electronic Data Base	\$784.71 \$2,592.67 <b>\$3,377.38</b>
03/17/2026	29106	Minard, Danielle	1102 Checking Account 4428 Conferences	\$7.54 <b>\$7.54</b>
03/17/2026	29107	My Gym Children's Fitness	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$150.00 <b>\$150.00</b>
03/17/2026	29108	New York Times	1102 Checking Account 4413 Periodicals	\$24.00 <b>\$24.00</b>
03/17/2026	29109	New York Times	1102 Checking Account 4413 Periodicals	\$60.00 <b>\$60.00</b>
03/17/2026	29110	NYS Employees' Health Ins Pending Account	1102 Checking Account 4479 9060.8 Health Insurance 2185 Employee Ins - enrollee contrib	\$79,061.40 \$6,147.87 <b>\$85,209.27</b>
03/17/2026	29111	OfficeSupply.com	1102 Checking Account	

# COMSEWOGUE PUBLIC LIBRARY

## WARRANT DETAIL REPORT - 03/26/01

March 17, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
			4451 Custodial Supplies	\$940.18 <b>\$940.18</b>
03/17/2026	29112	Ozkaya, Charyl	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	\$100.00 <b>\$100.00</b>
03/17/2026	29113	Paint Party LI	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$450.00 <b>\$450.00</b>
03/17/2026	29114	Parker-Morales, Christine	1102 Checking Account 4428 Conferences	\$18.85 <b>\$18.85</b>
03/17/2026	29115	PBXstore Inc	1102 Checking Account 4431 Telecommunications	\$509.72 <b>\$509.72</b>
03/17/2026	29116	PEAC Solutions	1102 Checking Account 4456 Rental Expenses	\$1,484.00 <b>\$1,484.00</b>
03/17/2026	29117	Quadient Finance USA, Inc.	1102 Checking Account 4433 Postage	\$699.43 <b>\$699.43</b>
03/17/2026	29118	Quadient Leasing USA, Inc.	1102 Checking Account 4456 Rental Expenses	\$266.97 <b>\$266.97</b>
03/17/2026	29119	Quigley, Deborah A.	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	\$180.00 <b>\$180.00</b>
03/17/2026	29120	R.C. Gluck Associates LLC	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	\$130.00 <b>\$130.00</b>
03/17/2026	29121	Searles Graphics, Inc.	1102 Checking Account 4434 Publicity and Printing	\$10,509.00 <b>\$10,509.00</b>
03/17/2026	29122	Securitas Security Serv. USA	1102 Checking Account	

# COMSEWOGUE PUBLIC LIBRARY

## WARRANT DETAIL REPORT - 03/26/01

March 17, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
			4441 Building Security	\$5,501.25 <b>\$5,501.25</b>
03/17/2026	29123	Shake 'N Make Music LLC	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$300.00 <b>\$300.00</b>
03/17/2026	29124	South Country Library	1102 Checking Account 4428 Conferences	\$33.48 <b>\$33.48</b>
03/17/2026	29125	Spena, Catherine	1102 Checking Account 4428 Conferences	\$20.00 <b>\$20.00</b>
03/17/2026	29126	Staples Business Credit	1102 Checking Account 4430 Office & Library Supplies	\$380.02 <b>\$380.02</b>
03/17/2026	29127	Stericycle, Inc	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	\$244.20 <b>\$244.20</b>
03/17/2026	29128	Suffolk Cooperative Library System	1102 Checking Account 4421A Library Programs:Program Contractors:Adult 4429 Circulation	\$559.34 \$95.76 <b>\$655.10</b>
03/17/2026	29129	Suffolk County Library Association	1102 Checking Account 4428 Conferences	\$80.00 <b>\$80.00</b>
03/17/2026	29130	TCS Services	1102 Checking Account 4439 Equipment/Blding Maint & Repair	\$5,200.00 <b>\$5,200.00</b>
03/17/2026	29131	Theresa's Programs LLC	1102 Checking Account 4421A Library Programs:Program Contractors:Adult	\$1,075.00 <b>\$1,075.00</b>
03/17/2026	29132	Thermal Solutions, Inc	1102 Checking Account 4439 Equipment/Blding Maint & Repair	\$6,175.00 <b>\$6,175.00</b>

# COMSEWOGUE PUBLIC LIBRARY

## WARRANT DETAIL REPORT - 03/26/01

March 17, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
03/17/2026	29133	Thomas Klise/Crimson Multimedia	1102 Checking Account 4412 Audio Video	\$130.45 <b>\$130.45</b>
03/17/2026	29134	Times Beacon Record Newspapers	1102 Checking Account 4413 Periodicals	\$79.00 <b>\$79.00</b>
03/17/2026	29135	Travelingartprograms LLC	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$295.00 <b>\$295.00</b>
03/17/2026	29136	Unique Management Services, Inc.	1102 Checking Account 4429 Circulation	\$186.40 <b>\$186.40</b>
03/17/2026	29137	Vivas, Chris	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$275.00 <b>\$275.00</b>
03/17/2026	29138	Winters Bros. Hauling of LI, LLC	1102 Checking Account 4432 Cartage	\$301.65 <b>\$301.65</b>
03/17/2026	29139	Winzelberg, Nicole	1102 Checking Account 4421B Library Programs:Program Contractors:Children/Teen	\$200.00 <b>\$200.00</b>
<b>TOTAL</b>				<b>\$163,302.29</b>

I-1

COMSEWOGUE PUBLIC LIBRARY

02/26/2026 Payroll  
Check Register

WARRANT DETAIL REPORT

February 26, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
02/26/2026	29065	Equitable Financial	1102 Checking Account 2184 Annuity	\$3,827.00 <b>\$3,827.00</b>
02/26/2026	29066	PSEGLI	1102 Checking Account 4450 Utilities	\$3,998.60 <b>\$3,998.60</b>
<b>TOTAL</b>				<b>\$7,825.60</b>



02/26/2026 ACH Debit Report

Deferred Compensation Plan	\$1,603.34
New York Life	\$659.01
<b>TOTAL</b>	<b>\$2,262.35</b>

02/26/2026 Payroll Warrant

Check Register Total	\$7,825.60
ACH Debit Total	\$2,262.35
<u>Accu Data Payroll (includes \$564.39 Accudata Invoice)</u>	<u>\$114,610.45</u>
<b>TOTAL</b>	<b>\$124,698.40</b>

I-2

03/12/2026 Payroll  
Check Register

# COMSEWOGUE PUBLIC LIBRARY

## WARRANT DETAIL REPORT

March 12, 2026

DATE	NUM	NAME	ACCOUNT	DEBIT
03/12/2026	29067	Aflac	1102 Checking Account	
			2187 AFLAC - Cancer Care	\$206.64
			2188 AFLAC - Accident Ins	\$106.80
			2190 AFLAC - Short Term Disability	\$248.04
			2194 Aflac - Hospital	\$38.76
				<b>\$600.24</b>
03/12/2026	29068	Equitable Financial	1102 Checking Account	
			2184 Annuity	\$3,752.00
				<b>\$3,752.00</b>
03/12/2026	29069	National Grid	1102 Checking Account	
			4450 Utilities	\$5,343.37
				<b>\$5,343.37</b>
03/12/2026	29070	NYS Employees Retirement System	1102 Checking Account	
			2186 Retirement	\$3,839.08
			2186 Retirement	\$304.00
				<b>\$4,143.08</b>
03/12/2026	29071	Optimum	1102 Checking Account	
			4431 Telecommunications	\$183.09
				<b>\$183.09</b>
03/12/2026	29072	Optimum	1102 Checking Account	
			4431 Telecommunications	\$245.00
				<b>\$245.00</b>
<b>TOTAL</b>				<b>\$14,266.78</b>

*[Handwritten Signature]*

MAR 10 2026

### 03/12/2026 ACH Debit Report

Deferred Compensation Plan	\$1,603.34
<b>TOTAL</b>	<b>\$1,603.34</b>

### 03/12/2026 Payroll Warrant

Check Register Total	\$14,266.78
ACH Debit Total	\$1,603.34
Accu Data Payroll (includes \$595.92 Accudata Invoice)	\$109,752.74
<b>TOTAL</b>	<b>\$125,622.86</b>

K-1

Comsewogue Public Library  
Budget Vote & Trustee Election  
Election Workers

Tuesday, April 14, 2026, 9 AM – 9 PM

**2026**

Donna Gleaves	(Head teller)	\$17.58
Carol Fazio		\$17.00
Donald Gleaves		\$17.00
Lisa Poulos		\$17.00

# APRIL 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Passover	3 Good Friday	4
5 Easter	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21 Meeting	22	23	24	25
26	27	28	29	30		
		<b>March 2026</b> Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		<b>May 2026</b> Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		Calendars by Vertex42.com © 2022 Vertex42 LLC. Free to print. <a href="https://www.vertex42.com/calendars/">https://www.vertex42.com/calendars/</a>  2026 Calendars      2027 Calendars

# MAY 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10 Mother's Day	11	12	13	14	15	16
17	18	19 Meeting	20	21	22	23
24	25 Memorial Day	26	27	28	29	30
31		<b>April 2026</b> Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		<b>June 2026</b> Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		Calendars by Vertex42.com © 2022 Vertex42 LLC. Free to print. <a href="https://www.vertex42.com/calendars/">https://www.vertex42.com/calendars/</a>  2026 Calendars      2027 Calendars

# JUNE 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 Meeting	17	18	19 Juneteenth	20
21 Father's Day	22	23	24	25	26	27
28	29	30				
		<b>May 2026</b> Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		<b>July 2026</b> Sa M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		Calendars by Vertex42.com © 2022 Vertex42 LLC. Free to print. <a href="https://www.vertex42.com/calendars/">https://www.vertex42.com/calendars/</a>
					2026 Calendars	2027 Calendars