

**Unapproved Draft**  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
APRIL 21, 2026

President Rossini called the meeting to order at 6:01 p.m.

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| PRESENT: Trustee Olson<br>Trustee Spence<br>Trustee Rossini<br>Trustee McCrary<br>Trustee DeStefano<br>Assistant Director Andrea Malchiodi<br>Director Engelhardt | ABSENT WITH NOTIFICATION: |
|---|---------------------------|

Trustee Rossini conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to approve the minutes of the regular meeting held on March 17, 2026. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee McCrary, seconded by Trustee Spence, to accept the Director's Report dated April 2026. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to accept the Personnel Report dated April 21, 2026. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to accept the revised Financial Reports for the period ending February 28, 2026, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve warrant 04/26/1, dated April 21, 2026, in the amount of \$245,805.78. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for March 26, 2026 (\$127,580.54) and April 9, 2026 (\$125,649.64). Discussion followed. Approved unanimously.

There are no reports from standing committees.

The Board reviewed the results of the Library Budget Vote and Trustee Election on 2026-2027. The results were as follows:

Adoption of the 2026-2027 Annual Library Budget  
Yes - 130 No – 23 Void – 3 Blank – 0 Total – 156

Annual Election of Library Board Trustee  
Yes - 44 Christopher McCrary / 98 Joan Nickeson  
Write-In – 1 Void – 9 Blank – 4 Total - 156

MOTION by Trustee Spence, seconded by Trustee Olson, that pursuant to the March 18, 2025 Board Motion authorizing the Window Replacement Project - South Elevation, the Board authorizes the \$88,840 increase to the 2025/2026 operating budget line (4439) Equipment/Building Maintenance. The Board further authorizes the transfer of \$88,840 from the Capital Improvement Fund to the general operating account. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, accept the 2025 NYS Annual Report for Public and Association Libraries as reviewed by the Board. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee McCrary, to accept the proposal from Thermal Solutions, Inc. for the Replacement of #1 Compressor in Rooftop Condenser Unit, not to exceed \$13,985, to be funded by the Capital Improvement Fund designation and to increase the 2025-2026 operating budget by the same amount. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Rossini, to adopt the revised Library Membership & Circulation Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Olson, to enter into Executive Session at 6:49 p.m. to discuss a personnel matter. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to resume the regular board meeting at 7:07 p.m. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to adjourn the meeting at 7:07 P.M. Approved unanimously.

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Secretary, Board of Trustees