Unapproved Draft

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
AUGUST 18, 2026

President Spence called the meeting to order at 6:04 p.m.

PRESENT: Trustee Olson
Trustee Spence
Trustee Rossini
Trustee Nickeson
Assistant Director Andrea Malchiodi
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee DeStefano

GUEST: John Tanzi, Library Architect

Trustee Spence conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee Rossini, to advance to section L-1 of the agenda (Presentation: Facility Report & Planning). Discussion followed. Approved unanimously.

Library Architect John Tanzi left after his presentation and discussion with the Board.

MOTION by Trustee Rossini, seconded by Trustee Olson, to return to the regular order of the agenda. Discussion followed. Approved unanimously.

MOTION by Trustee Nickeson, seconded by Trustee Olson, to approve the minutes of the organizational meeting held on July 21, 2026. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to approve the minutes of the regular meeting held on July 21, 2026. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Rossini, seconded by Trustee Nickeson, to accept the Director's Report dated August 2026. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Nickeson, seconded by Trustee Rossini, to accept the Financial Reports for the period ending June 30, 2026, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to approve warrant 08/26/1, dated August 18, 2026, in the amount of $167,790.33. Discussion followed. Approved unanimously.

MOTION by Trustee Nickeson, seconded by Trustee Rossini, to accept the payroll and payroll warrants for July 30, 2026 ($140,774.68) and August 13, 2026 ($128,629.44). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the proposal from A&L Blacktop Sealcoating not to exceed $20,750; to sealcoat and repair the parking lot; to be funded by the Capital Improvement Fund designation and to increase the 2026-2027 operating budget by the same amount. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to adopt the revised Exhibit Policy. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Nickeson, to adopt the revised Procurement Policy. Discussion followed. Approved unanimously.

MOTION by Trustee Olson, seconded by Trustee Rossini, to adopt the revised Unattended Children Policy. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

Trustee Rossini read his letter of resignation from the Library's Board of Trustees, effective August 19, 2026.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the resignation of John Rossini from the Board of Trustees (effective August 19, 2026) with thanks for his years of service. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adjourn the meeting at 7:43 P.M. Approved unanimously.

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Secretary, Board of Trustees