

Unapproved Draft
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
SEPTEMBER 15, 2026

President Spence called the meeting to order at 6:02 p.m.

PRESENT: Trustee DeStefano
Trustee Spence
Trustee Rossini
Trustee Nickeson
Assistant Director Andrea Malchiodi
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee Olson

Trustee Spence conducted the Pledge of Allegiance.

MOTION by Trustee DeStefano, seconded by Trustee Nickeson, to approve the minutes of the regular meeting held on August 18, 2026. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Nickeson, seconded by Trustee DeStefano, to accept the Director's Report dated September 2026. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee DeStefano, seconded by Trustee Nickeson, to accept the revised Financial Reports for the period ending June 30, 2026, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Nickeson, to accept the Financial Reports for the period ending July 31, 2026, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Nickeson, seconded by Trustee DeStefano, to approve warrant 09/26/1, dated September 15, 2026, in the amount of \$323,442.90. Discussion followed. Approved unanimously.

MOTION by Trustee Nickeson, seconded by Trustee DeStefano, to accept the payroll and payroll warrants for August 27, 2026 (\$139,460.44) and September 10, 2026 (\$123,972.75). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Nickeson, seconded by Trustee DeStefano, that pursuant to the July 21, 2026 Board Motion authorizing the Repair of the Parking Lot Sink Hole & Drain, the Board authorizes the \$11,975 increase to the 2026/2027 operating budget line (4439) Equipment/Building Maintenance. The Board

further authorizes the transfer of \$11,975 from the Capital Improvement Fund to the general operating account. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Nickeson, that pursuant to the August 18, 2026 Board Motion authorizing the Sealcoat and Repair of the Parking Lot, the Board authorizes the \$20,750 increase to the 2026/2027 operating budget line (4439) Equipment/Building Maintenance. The Board further authorizes the transfer of \$20,750 from the Capital Improvement Fund to the general operating account. Discussion followed. Approved unanimously.

The Board discussed the process of filling the open Trustee position.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee DeStefano, to adjourn the meeting at 7:00 P.M. Approved unanimously.

Secretary, Board of Trustees