

Unapproved Draft

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK  
JUNE 15, 2021

President DeStefano called the meeting to order at 6:02 p.m.

PRESENT: Trustee DeStefano

Trustee McCrary

Trustee Olson

Trustee Spence

Trustee Rossini

Director Engelhardt

ABSENT WITH NOTIFICATION:

President DeStefano conducted the Pledge of Allegiance.

MOTION by Trustee Rossini, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on May 18, 2021. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the Director's Report dated June 2021. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the Personnel Report dated June 15, 2021. Discussion followed. Approved unanimously.

The Library Director reported that on May 18, 2021, the residents of the Miller Place and Mount Sinai School districts voted to continue the Library service contracts for 2021-2022.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adopt the 2021-2022 Library Services Agreements between Comsewogue Public Library, Port Jefferson Free Library, Miller Place School District and Mount Sinai School District and authorize Library Board President DeStefano to execute the corresponding Library Services Agreements. Discussion followed. Approved unanimously.

There were no questions or statements from the public.

MOTION by Trustee McCrary, seconded by Trustee Olson, to accept the Financial Reports for the periods ending April 30, 2021, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Spence, to approve warrant 6/21/1, dated June 15, 2021, in the amount of \$133,255.29. Discussion followed. Approved unanimously.

MOTION by Trustee Rossini, seconded by Trustee Olson, to accept the payroll and payroll warrants for May 27, 2021 (\$115,692.48) and June 10, 2021 (\$105,325.44). Discussion followed. Approved unanimously.

There are no reports from standing committees.

MOTION by Trustee Rossini, seconded by Trustee Olson, authorizing John Tanzi, Architect, to proceed with the Boiler Replacement Project by preparing bid documents for Option A2 for boiler replacement and Option B1 for Circulator Pumps and to also investigate the option of a stainless-steel boiler system if additional cost were not to exceed \$15,000. Discussion followed. Approved Unanimously.

MOTION by Trustee McCrary, seconded by Trustee Spence, to approve the revised *Comsewogue Public Library Covid-19 Reopening Safety Plan*. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to accept the budget transfers in the amount of \$89,975 for fiscal year 2020-2021, as detailed on the attachment. Discussion followed. Approved unanimously.

MOTION by Trustee DeStefano, seconded by Trustee Rossini, to accept the disposal of the obsolete or damaged beyond repair equipment in accordance with the attached. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Rossini, to approve the resignations of Frank DeRenzo (effective June 12, 2021), Emilio Ruiz (effective May 20, 2021), Thomas Smollins (effective June 5, 2021) and Deniz Yildirim (effective May 22, 2021) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee. The date of the organizational meeting of the Comsewogue Public Library Board of Trustees is scheduled for July 20, 2021, at 6:00 P.M., followed by the regular Board meeting

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee Rossini, to adjourn the meeting at 7:06 p.m. Approved unanimously.

---

Secretary, Board of Trustees