

Unapproved Draft

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COMSEWOGUE PUBLIC LIBRARY, PORT JEFFERSON STATION, NEW YORK
NOVEMBER 16, 2021**

President DeStefano called the meeting to order at 6:01 p.m.

PRESENT: Trustee DeStefano
Trustee Olson
Trustee Spence
Trustee McCrary
Director Engelhardt

ABSENT WITH NOTIFICATION:
Trustee Rossini

President DeStefano conducted the Pledge of Allegiance.

MOTION by Trustee Spence, seconded by Trustee McCrary, to approve the minutes of the regular meeting held on October 19, 2021. Discussion followed. Approved unanimously.

There was no correspondence for the Board.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the Director's Report dated November 2021. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to accept the Personnel Report dated November 16, 2021. Discussion followed. Approved unanimously.

The Director referenced updates to COVID-19 protocols mentioned in the Director's report.

There were no questions or statements from the public.

MOTION by Trustee Olson, seconded by Trustee Spence, to accept the Financial Reports for the period ending September 30, 2021, as prepared by the Library District Treasurer. Discussion followed. Approved unanimously.

MOTION by Trustee Spence, seconded by Trustee Olson, to approve warrant 11/21/1, dated November 16, 2021, in the amount of \$558,306.14. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Olson, to accept the payroll and payroll warrants for October 28, 2021 (\$116,597.16) and November 10, 2021 (\$118,313.73). Discussion followed. Approved unanimously.

There are no reports from standing committees.

The Library Board reviewed and discussed the execution of the Petition for Amendment of Charter.

MOTION by Trustee McCrary, seconded by Trustee Spence, to table the Resolution and execution of the Petition for Amendment of Charter pending additional information. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Olson, to approve the proposed 2022 Budget of the Suffolk Cooperative Library System, dated November 1, 2021 and approved by SCLS Board of Trustees. Discussion followed. Approved unanimously.

MOTION by Trustee McCrary, seconded by Trustee Olson, to cast the votes to elect a trustee to represent Town of Brookhaven on the SCLS board. Discussion followed. Approved unanimously.

The Board discussed the process for Library Trustee recruitment. The Library Director will act on several Board recommendations and report at the December meeting.

MOTION by Trustee McCrary, seconded by Trustee Olson, to approve the resignations of Joseph Masarik (effective October 28, 2021), Christopher Krawchuk (effective November 3, 2021) and Melanie Fales (effective November 9, 2021) with thanks for services rendered. Discussion followed. Approved unanimously.

The Library Board reviewed the dates of upcoming regular board meetings and schedule of Audit of Claims by Trustee.

There were no questions or statements from the public.

MOTION by Trustee Spence, seconded by Trustee McCrary, to adjourn the meeting at 7:16 P.M. Approved unanimously.

Secretary, Board of Trustees